SREENIVASA INSTITUTE OF TECHNOLOGY AND MANAGEMENT STUDIES, CHITTOOR
(AUTONOMOUS)
Awarded 'A' Grade by Technical Education, Govt. of A.P, Approved by AICTE, New Delhi,
Permanently Affiliated to JNTUA, Anantapuramu.

CIRCULAR

Dear Sir/Madam,

Sub: SITAMS, Chittoor-Autonomous Institution –Invitation- IQAC Meeting on, 13/07/2019 at 3.00 PM-Regarding.

I am glad to inform the distinguished Heads of Department and Members of Internal quality Assurance cell (IQAC) of Sreenivasa Institute of Technology and Management Studies (SITAMS) to attend the meeting, scheduled on 13/07/2019 at 3.00PM in the Conference Hall.

The agenda of meeting is as follows.

1. Action taken on the suggestions of the previous minutes of the meeting
2. IQAC Action plan for the year 2019-2020.
3. Student Induction Programme.
4. IQAC Events and Calendar
5. To discuss outreach programs to be conducted during the current academic year
6. To promote industry-academia interface.
7. Schedule of academic audit

You are kindly requested to make it convenient to attend the meeting

Thanking you

IQAC Co-ordinator

PRINCIPAL

copy to:

1. All the Head of the Departments
2. All IQAC Members
3. Concerned file

IQAC/01/2019-20   MINUTES OF THE MEETING

Date : 13-07-2019
Time : 11 AM
Venue : Conference Hall, SITAMS, Chittoor.
Chairperson: Dr. P.Ramesh, Principal, SITAMS, Chittoor.

A meeting with all the IQAC members was convened on 13.07.2019 at 11:00 AM. The meeting had the required quorum.

Agenda Item no.1: Action taken on the suggestions of the previous minutes of the meeting.

➢ Dr. D.Jagadeesan, Coordinator, IQAC, briefed members about the action taken onthe minutes of the previous IQAC meeting.

Agenda Item no.2: IQAC Action plan for the year 2019-2020.

The following action plan was approved after extensive deliberations.

Plan of action	Achievements/Outcomes
Curriculum Assessment strategies	1. New assessment strategies for CO, PO and PSOs
Novel teaching methods	1. Improvement in quality of teaching 2. Improvement in pass percentage of the students
Increasing faculty research output	1. Increase in number of publications
Staff training programs (Domain and other skills)	1. Capacity building of administrative, technical and support staff
Augmenting library facilities	1. Purchase of books pertaining to the programs as well for the competitive examinations
Promoting student experiential learning for skill development	1. Increase in the laboratory component in the curriculum 2. New laboratories established

Student training activities	1. Student placements in IT and core companies 2. Students pursuing higher education in national and international institutions
Faculty development programs	1. Subject domain training for teachers 2. Research and pedagogical skills
Academic audit	1. The status report of the functioning of the departments for further planning

Agenda Item no.3: Student Induction Programme

> The committee approved the schedule for the induction program for first year students.

Agenda Item no.4: IQAC Events and Calendar.

The committee proposed following IQAC events and calendar.

> It was proposed to conduct at least 4 Faculty development programmes during the academic year 2019-20.
> Further, the committee planned to conduct an FDP program on the revised framework of NAAC accreditation.
> Also, it was recommended to conduct an FDP on "Innovative Practices in Academia", during November 2019.

Agenda Item no.5: To discuss outreach programs to be conducted during the current academic year.

> Various outreach programmes were discussed and the list was finalized for current academic year.

Agenda Item no.6: Participation in NIRF.

> It was unanimously resolved to participate in NIRF ranking, and also a committee was proposed to systematically review the parameters included in the ranking process, and also assist in submitting the required documentation to NIRF.

Agenda Item no.7: To promote industry-academia interface.

> The committee recommended the strengthening of the Industry-Institution Cell, and also suggested the immediate appointment of IIC Coordinator, which is vacant for the past 6 months.
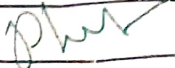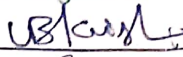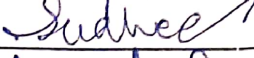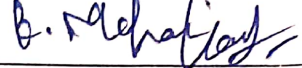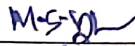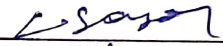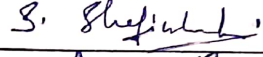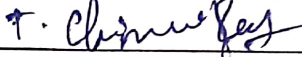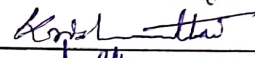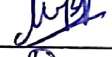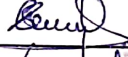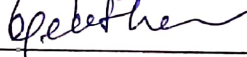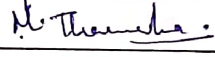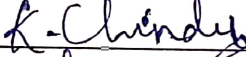
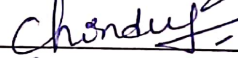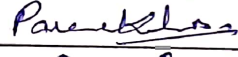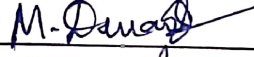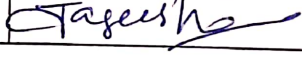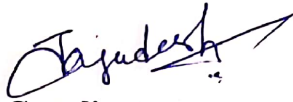Agenda Item no.9: Schedule of academic audit

> It is planned to conduct academic audit for various departments for academic year 2018-19.

IQAC Coordinator

Principal

Members List

S.No	Name of the Member	Portfolio	Signature
1.	Dr.P.Ramesh Kumar	Chairperson	
2.	Dr.U.Balakrishna	Member	
3.	Dr.Palavanan	Member	
4.	Dr.V.N.Sudheer	Member	
5.	Mr.k.Mohan babu	Member	
6.	Dr.S.Vijaykumar	Member	
7.	Dr.K.Gopi	Member	
8.	Mr.L.Sagar	Member	
9.	Mr.S.Md.Shafiullah	Member	
10.	Dr.T.Chinna pamuluty	Member	
11.	Mr. Krishnamoorthi	Member	
12.	Dr. Vijay Bhaskar Reddy	Member	
13.	Mr.J.Sheik Mohammed	Member	
14.	Dr.V.Geetha vani	Member	
15.	Ms.M.Thanusha	Member	
16.	Dr.K.L.Narayana	Member	
17.	Mr.S.Dhanesh	Member	
18.	Ms.K.Chindu Priya	Member	
19.	Mr.R.Pavan kalyan	Member	
20.	Mr.M.Devendranath Reddy	Member	
21.	Dr.D.Jagadeesan	IQAC Coordinator	

IQAC Coordinator

PRINCIPAL

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