



**SREENIVASA INSTITUTE OF TECHNOLOGY AND MANAGEMENT
STUDIES, CHITTOOR**

(AUTONOMOUS)

**Awarded 'A' Grade by Technical Education, Govt. of A.P, Approved by AICTE, New Delhi,
Permanently Affiliated to JNTUA, Ananthapuramu.**

CIRCULAR

Dear Sir/Madam,

Sub: SITAMS, Chittoor-Autonomous Institution –Invitation- IQAC Meeting on,
12/10/2019 at 3.00 PM-Regarding.

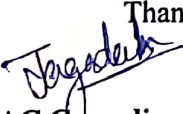
I am glad to inform the distinguished Heads of Department and Members of Internal quality Assurance cell (IQAC) of Sreenivasa Institute of Technology and Management Studies (SITAMS) to attend the meeting, scheduled on 12/10/2019 at 3.00PM in the Conference Hall.

The agenda of meeting is as follows.

1. Action taken on the suggestions of the previous minutes of the meeting.
2. Review of syllabus progress
3. Schedule for Department Association activities
4. Signing of MOU with industries/Research Institutions
5. To conduct national/international conference/FDP, workshops and seminars
6. Any other item with the permission of the chair

You are kindly requested to make it convenient to attend the meeting

Thanking you


IQAC Co-ordinator


PRINCIPAL

copy to:

4. All the Head of the Departments
5. All IQAC Members
6. Concerned file



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IQAC/02/2019-20

MINUTES OF THE MEETING

Date : 12-10-2019

Time : 11.00 AM

Venue : Conference Hall, SITAMS, Chittoor.

Chairperson: Dr. P.Ramesh kumar, Principal, SITAMS, Chittoor.

A meeting of all the members of IQAC was convened on 12.10.2019 at 11:00 AM. The meeting had the required quorum.

Dr. D.Jagadeesan, Coordinator, IQAC, welcomed all the members of IQAC to the meeting. The meeting started with the permission of the chair.

Agenda Item no.1: Action taken on the suggestions of the previous minutes of the meeting.

- Dr. D.Jagadeesan, Coordinator, IQAC, briefed members about the action taken on the minutes of the previous IQAC meeting. All the members expressed their satisfaction with respect to the action taken with respect to the minutes of the previous meeting.

Agenda Item no.2: Review of syllabus progress

- The committee discussed the syllabus completion for the I Semester subjects .
- The committee emphasized the need for the faculty members to strictly adhere to the lesson plan, and the need to officially seek approval from the respective head of the department in case of any deviation from the lesson plan.
- The IQAC noted remarks from faculty engaging extra classes to complete the

syllabus. Agenda Item no.3: Schedule for Department Association activities.

- The schedule of the department association activities submitted by the respective Heads of The Department was reviewed and approved.

Agenda Item no.4: Signing of MOU with industries/Research Institutions

- The members advised to sign a memorandum of understanding with various research institutes and industries of repute engaged in emerging areas of Engineering, Technology & Management




Agenda Item no.5: To conduct national/international conference/FDP, workshops and seminars.

The committee asked for the submission of a plan of action, schedule and budget requirements for conducting seminars/conferences for the current academic year from the departments.

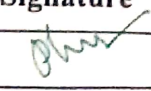
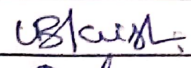
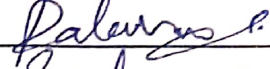
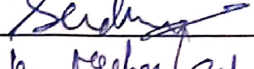
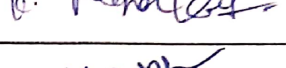
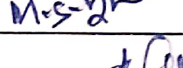

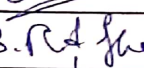
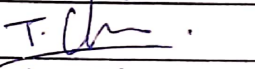

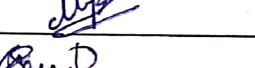
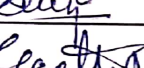
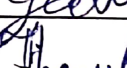
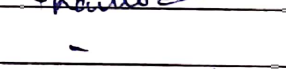
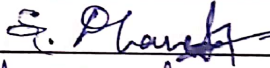
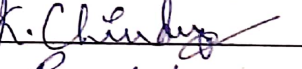
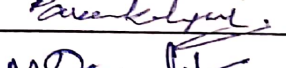
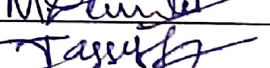


Agenda Item no.6: Any other item with the permission of the chair

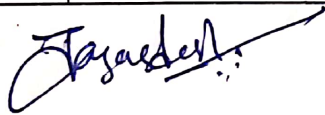
- IQAC Chair invited proposals from all departments offering value added courses during summer vacation.


IQAC Coordinator


Principal

Members List

S.No	Name of the Member	Portfolio	Signature
1.	Dr.P.Ramesh Kumar	Chairperson	
2.	Dr.U.Balakrishna	Member	
3.	Dr.Palavanan	Member	
4.	Dr.V.N.Sudheer	Member	
5.	Mr.k.Mohan babu	Member	
6.	Dr.S.Vijaykumar	Member	
7.	Dr.K.Gopi	Member	
8.	Mr.L.Sagar	Member	
9.	Mr.S.Md.Shafiullah	Member	
10.	Dr.T.Chinna pamuluty	Member	
11.	Mr. Krishnamoorthi	Member	
12.	Dr. Vijay Bhaskar Reddy	Member	
13.	Mr.J.Sheik Mohammed	Member	
14.	Dr.V.Geetha vani	Member	
15.	Ms.M.Thanusha	Member	
16.	Dr.K.L.Narayana	Member	-
17.	Mr.S.Dhanesh	Member	
18.	Ms.K.Chindu Priya	Member	
19.	Mr.R.Pavan kalyan	Member	
20.	Mr.M.Devendranath Reddy	Member	
21.	Dr.D.Jagadeesan	IQAC Coordinator	



IQAC Coordinator



PRINCIPAL