



Sreenivasa Institute of Technology and Management Studies (SITAMS) :: CHITTOOR-517 127.

(Autonomous- NACC ACCREDITED)

SITAMS/IQAC/2017-2018/01

10.07.2017

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Minutes of the 1<sup>st</sup> Internal Quality Assurance Cell (IQAC) Meeting, held on 10.07.2017 in the conference hall, PG Block at 3.00 p.m.**

- At the outset Dr. P.Ramesh Kumar Principal and Chairman-IQAC, welcomed IQAC members and briefed the meeting agenda.

**Agenda 1: Role of IQAC in Quality Sustainability**

- Mr.T.Vivekanandan, Coordinator of IQAC, emphasized the Importance, Roles and functions of IQAC to all the members.

**Agenda 2: Presentation of Annual Report**

- Mr.T.Vivekanandan, Coordinator of IQAC, presented the Annual report of initiatives, activities and action taken in meeting.

**Agenda 3: Importance of ICT in Teaching-Learning Process**

- Dr.P.Ramesh Kumar expressed to enhance the quality of Teaching -Learning process with the adoption of ICT. All the Members agreed to increase the usage of ICT.

**Agenda 4: Department Internal Audit**

- To assess the periodic progress of academic activities, it has decided to conduct the Internal Audits of all the Departments.

**Agenda 5: Promoting Research culture and Organization of Conferences/Workshop/STTP etc.**















- R and D Coordinator represented that research activities should inculcate academic and Industry Institute interaction.
- All the department should take initiatives

**Agenda 6: Organization of Alumni Meet and Feedback**

- Coordinator pointed out that in addition to academic feedback from students, parents and employers, alumni interaction is equally important.
- IQAC Members approved to organize alumni meet and collect the feedback.

**Members Present:**

S.No	Name	Signature
1	Dr. P.Ramesh Kumar Principal and Chairman-IQAC	
2	Mr.T.Vivekanandan, IQAC Coordinator	

3	Dr.V.Jayaprakasan, Assoc.Prof, ECE	
4	Dr. Vijaykumar, Assoc.Professor, ECE.Dept	
5	Dr.V.Maheswari, Assoc.Professor, EEE.Dept	
6	Mr.L.Sagar,,Assoc.Professor, EEE.Dept	
7	Dr.D.Jagadesan.Professor, CSE.Dept	
8	Mr.K.Lakshmi Narayanan, Asst.Prof, CSE.Dept	
9	Dr.T.ChinnaPamuluty,Professor, Mech.Dept	
10	Mr.R.Satheesh, Assoc.Prof, Mech Dept.	
11	Dr. Vijay Bhaskar Reddy,Asst.Prof, MBA.Dept	
12	Dr.M.KalpnaDevi,Asst.Prof,MCA.Dept.	
13	Mr.J.SheikMohamed,Asst.Prof, MCA.Dept	
14	Mr.G.Omkar,Asst.Prof, Civil.Dept	
15	Dr.V.Geethavani, Assoc.Prof, Humanities.Dept	
16	<sup>Ms</sup> <del>Dr.</del> R.Kodandan, Asso.Professor, Humanities.Dept	
17	Mr.V.N.Sudheer, Asst.Prof,Humanities.Dept	
18	Mr.Pavan Kalyan, student member	

- Meeting ended with vote of Thanks.
- Next meeting is tentative scheduled during first week of September.



T.Vivekanandan  
( Co-ordinator), IQAC Cell

Copy to

1. IQAC Members
2. All the HOD's of B.Tech/MBA/MCA
3. IQAC office



Dr. P. RAMESH KUMAR

PRINCIPAL

PRINCIPAL OF  
**Sreenivasa Institute of Technology  
and Management Studies,  
CHITTOOR.**