



Sreenivasa Institute of Technology and Management Studies (SITAMS)
CHITTOOR-517 127
(Autonomous- NACC ACCREDITED)

SITAMS/IQAC/2017-2018/03

21/03/2018

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the 3rd Internal Quality Assurance Cell (IQAC) Meeting, SITAMS, Chittoor, held on 21.03.2018 in the conference hall, PG Block at 4.00 p.m.

- At the outset, Dr. P.Ramesh Kumar, Principal and Chairman-IQAC, welcomed the members of IQAC and AAA Committee.
- Further, Mr.T.Vivekanandan, IQAC coordinator, briefed the agenda of the meeting and invited the suggestions.

The following agenda were taken for discussion:

Agenda1: Academic Annual Audit

- IQAC coordinator submitted the list of Academic Annual Audit (AAA) team to IQAC member for approval. All the members agreed and approved. Further, Principal has given guidelines to be followed during the audit. It has been decided to complete the audit before 15th April.

Agenda2: Faculty personal Profile

- IQAC coordinator submitted the list of Academic Annual Audit (AAA) team to IQAC member for approval. All the members agreed and approved. Further, Principal has given guidelines to be followed during the audit. It has been decided to complete the audit before 15th April.

Agenda3: Strengthening Career Guidance and Placement cells









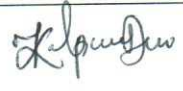




- On behalf of Training and placement cell Mr.Y.Ravi Kiran Varma, placement officer, informed the members regarding placement training for the final year students during summer vacation through professional trainers in addition to internal trainers. All the members agreed to conduct the placement training to improve the placements and to Strengthening Career Guidance.

Agenda4: Faculty participation in Seminars, Workshops, FDP, etc

- Principal Dr.P.Ramesh kumar, given insight to all members to motivate the faculty members to participate in various activities like seminar, workshops, FDP, etc.

Members Present:

S.No	Name	Signature
1	Dr. P.Ramesh Kumar Principal and Chairman-IQAC	
2	Mr.T.Vivekanandan, IQAC Coordinator	
3	Dr.V.Jayaprakasan, Assoc.Prof, ECE	

4	Dr. Vijaykumar, Assoc.Professor, ECE.Dept	
5	Dr.V.Maheswari, Assoc.Professor, EEE.Dept	
6	Mr.L.Sagar,,Assoc.Professor, EEE.Dept	
7	Dr.D.Jagadesan.Professor, CSE.Dept	
8	Mr.K.Lakshmi Narayanan, Asst.Prof, CSE.Dept	
9	Dr.T.ChinnaPamuluty,Professor, Mech.Dept	
10	Mr.R.Satheesh, Assoc.Prof, Mech Dept.	
11	Dr. Vijay Bhaskar Reddy,Asst.Prof, MBA.Dept	
12	Dr.M.KalpanaDevi,Asst.Prof,MCA.Dept.	
13	Mr.J.SheikMohamed,Asst.Prof, MCA.Dept	
14	Mr.G.Omkar,Asst.Prof, Civil.Dept	
15	Dr.V.Geethavani, Assoc.Prof, Humanities.Dept	
16	Dr. R.Kodandan, Asso.Professor, Humanities.Dept	
17	Mr.V.N.Sudheer, Asst.Prof,Humanities.Dept	

- Meeting ended with vote of Thanks. Next meeting is tentative scheduled during July 2018.



Mr.T.VIVEKANANDAN
Coordinator IQAC



Dr. P. RAMESH KUMAR
Principal and IQAC Chairman

PRINCIPAL
Sreenivasa Institute of Technology
and Management Studies,
CHITTOOR.

Copy to:

1. Respected Chairperson
2. All Committee Members Concerned and HODs
3. IQAC Office