

Sreenivasa Institute of Technology and Management Studies
AUTONOMOUS
Chittoor – 517 127.

No.Minutes/2019-01

Dt.20.12.2019

MINUTES OF THE MEETING OF THE GOVERNING BODY HELD ON
20th DECEMBER, 2019 UNDER THE CHAIRMANSHIP OF
Smt.D.A.SATHYA PRABHA, CHAIRPERSON

Members Present:-

- | | | |
|--------------------------------|---|-----------------------------------|
| 1. Smt. D.A. Sathyaprabha | - | Chairperson |
| 2. Sri K. Ranganatham | - | Executive Vice-Chairman |
| 3. Sri D.K. Badri Narayana | - | Member |
| 4. Dr. B.S. Madhukar | - | Member – UGC Nominee |
| 5. Dr. V. Venugopal Reddy | - | Member – University Nominee |
| 6. Sri K. Padma Rao | - | Member – State Government Nominee |
| 7. Dr. K. L. Narayana | - | Member |
| 8. Dr. P. Ramesh Kumar | - | Principal & Member Secretary |
| 9. Dr. S. Sreekanth | - | Member |
| 10. Prof. R. Mynuddin Sulthani | - | Member |

Members Not present:-

- | | | |
|--------------------------|---|--------|
| 1. Sri D.A. Srinivas, | - | Member |
| 2. Sri G. Ramachandraiah | - | Member |

Sri K.Ranganatham, Executive Vice-Chairman of SITAMS, welcomed all the members of Governing Body.

The Principal also welcomed and introduced all the Governing Body members to the Chairperson. He thanked all members for attending the meeting even though of their busy schedule.

RESOLUTIONS:

08/01/2020
Item No.1: *To confirm the minutes of the last Meeting of the Governing Body held on 08.09.2018*

The minutes of the previous Governing Body meeting held on 08.09.2018 which were circulated to all the members are approved.

Item No.2: Action taken on the minutes of the last meeting of Governing Body held on 08.09.2018

The principal explained to the members about the action taken on the minutes of the last meeting of the Governing Body held on 08.09.2018 and as noted below:

- a. Application for Extension of AUTONOMOUS Status was submitted to UGC, based on it, the committee visited and the Extension of AUTONOMOUS status has been given for ^athe period of five years with effect from 2019-20 to 2023-24.
- b. NAAC proposal was not submitted during 2019-20, because the validation period is up to March 2020. Now the proposal has been prepared for submission for the year 2020-21. It will be uploaded before 28th February, 2020.
- c. NBA proposal was submitted on 15.03.2019, and NBA expert team visited during last week of August 2019 and granted the NBA for 3 B.Tech Programs (ECE, Mechanical & CSE for 3 years w.e.f the academic year 2019-20) and MCA Program for two year w.e.f the academic year 2019-2020.
- d. Indoor Stadium is being converted into Auditorium with Centralized Air conditioning facilities. The work is being initiated.
- e. Research and Development Cell has been established. Proposals are continuously ^{being submitted} ~~submitting~~ to DST, AICTE, DRDO, SERB etc.
- f. Research Lab has been initiated in all departments, equipments related to ^{those} ~~that~~ laboratories also procured.
- g. Entrepreneurship Development Cell has been established.
- h. Principal and Office Rooms are modernized and functioning well.
- i. Proposal of MoU with Advance Training Centre, Chennai was completed. Students ^{have} ~~were~~ undergone internship and projects.
- j. As per the JNTUA norms, the Institute has to be accredited by NBA/NAAC at the time of submission of Research center application. Now ECE, CSE, Mechanical Department are eligible to apply for it. We will submit the proposal whenever we receive call for the proposal from JNTUA.
- k. Project expo was conducted on 21.09.2018 during our founder Chairman Dr.D.K.Audikesavulu gari's 76th Jayanthi.
- l. The cost of the printing books written by our faculty members by publisher is more. So the College itself printed and distributed to the students.
- m. Faculty members are motivated for journal publication (79 Journals published & 3 Patents Submitted & 2 Published)
- n. Smart class rooms established for each department and functioning well.

Item No.3 *To receive a report on academic and other important activities and events in the college since the last meeting of the Governing Body*

The Principal explained to the members about various academic and other important activities/events held in the college since the last meeting of Governing Body. The following suggestions were given by Governing Body Members

- ❖ The members advised to conduct workshops for at least 5 days. (Instead of one/ two day)
- ❖ Members informed about various Skill Development Sponsored Programs available / offered by State Government of AP and advised to utilize these facilities for the benefit of the students for their skill enhancement.
- ❖ Members also advised to have proper documentations and feedback /Impact analysis for all the programs conducted.
- ❖ Members suggested to present all data, feedback analysis by PPT presentation from next meeting of Governing Body.
- ❖ Members insisted to use Management Information System (MIS) and Learning Information System (LIS)
- ❖ Discussed about NBA marks of Each Department. Members suggested to conduct review meeting to analyze strengths/weaknesses.
- ❖ Members suggested to form Patent Cell with two staff members per department and small ideas or innovations are to be converted into patent and modify existing innovation and claim for new creativity.
- ❖ Members informed that from the academic year 2022, Ph.D. qualification is required for all the faculty members and suggested to all faculty not having Ph d to register and complete at an earliest and also advised to recruit Quality Ph.D. faculty.
- ❖ Members suggested to appoint separate non-teaching staff for each department for works
- ❖ Publication should be from UGC approved list of Journals
- ❖ Student presentation in Seminars, Workshops, Conference, Symposiums, etc. should be improved
- ❖ In Placement, Benchmark Salary and Demand rate of students were discussed.
- ❖ Other state admission was discussed (Advantages , Disadvantages)

Item No.4 *To report about the important communications, policy decisions received from Government, AICTE etc.,*

- ❖ Letter No.F.22-1/2017(AC), dated 02.07.2019 regarding Extension of Autonomous Status for a period of five years w.e.f. 2019-20 to 2023-24.
- ❖ File No.11-116-2010-NBA, dated 01.11.2019 regarding NBA Accreditation approval for 3 years w.e.f.2019-20 to 2021-22 for CSE, ECE & Mechanical and 2 years w.e.f. 2019-20 to 2020-21 for MCA.
- ❖ AICTE F.No. South-Central/1-4261493143/2019/EOA/Corrigendum-1, dated 05.08.2019 for Extension of Approval for the academic year 2019-20.
- ❖ Procds.No.JNTUA/DAAO/A2/Permanent Affiliation/75/2018-19, dated 03.10.2018 for grant of Permanent Affiliation for 3 years from the academic year 2018-19.

Item No.5 *Staff appointments made since the last meeting of the Governing Body.*

The Principal briefed the particulars of staff appointed since last meeting (Given below)

S.No.	Name of the Faculty	Qual.	Designation	Date of Joining	Dept.
1	Dr. K. Santhi	Ph.D.	Associate Professor	02.02.2019	CSE
2	Dr. J. Jegan	Ph.D.	Associate Professor	15.03.2019	CSE
3	Ms. K. Ramya Sree	M.Tech.	Assistant Professor	13.06.2019	CSE
4	Dr.G.P. Pavan	Ph.D.	Professor	31.12.2018	CSE
5	Dr. S. Siva Kumar	M.C.A M.E	Associate Professor	20.12.2018	CSE
6	Mr. M. Sandeep	M.Tech	Assistant Professor	03.12.2018	CSE
7	Mr. A. Naresh Kumar	M.Tech	Assistant Professor	03.12.2018	CSE
8	Dr. S. Priyanka	Ph.D.	Assistant Professor	03.12.2018	ECE
9	Dr. K. Prabhu Chandran	Ph.D.	Associate Professor	10.12.2018	ECE
10	Dr. V. Siva Sankaran	Ph.D.	Associate Professor	24.12.2018	ECE
11	Mr. G. Rajesh	M.E	Assistant Professor	18.09.2018	ECE
12	Mr. G. Hemachandra	M.E	Assistant Professor	03.12.2018	ECE
13	Mr. G. Munirathnam	M.Tech	Assistant Professor	13.06.2019	ECE
14	Mrs. J. Lavanya	M.Tech	Assistant Professor	13.06.2019	ECE
15	Mr. G.Erna	M.Tech	Assistant Professor	06.07.2019	ECE
16	Mrs. C.L. Sravanthi	M.Tech	Assistant Professor	12.06.2019	EEE
17	Mrs. D. Saraswathi	M.Tech	Assistant Professor	15.07.2019	EEE
18	Mr. G. Nithyanandham	M.E	Assistant Professor	15.07.2019	EEE
19	Dr. K.Vimalanathan	Ph.D.	Professor	24.12.2018	MECH
20	Dr. K. Nandagopal	Ph.D.	Associate Professor	03.12.2018	MECH
21	Mr. K. Sanjeeviraj	M.E	Assistant Professor	03.12.2018	MECH
22	Mr. P. Karunya Moorthy	M.Tech	Assistant Professor	14.06.2019	MECH
23	Mr. N. Vasu Kumar	M.Tech	Assistant Professor	14.06.2019	MECH
24	Dr. N.Srinivasa Rao	Ph.D.	Associate Professor	12.06.2019	CIVIL

S.No.	Name of the Faculty	Qual.	Designation	Date of Joining	Dept.
25	Mr. B. Krishna Moorthy	M.E	Associate Professor	13.06.2019	CIVIL
26	Mrs. J.V. Vijaya Lakshmi	M.Tech	Assistant Professor	13.06.2019	CIVIL
27	Dr. T. Jayanth Kumar	Ph.D.	Assistant Professor	05.12.2018	HUM
28	Dr. K. Venkatadri	Ph.D.	Assistant Professor	15.07.2019	HUM
29	Dr. R. Priyadarshini	Ph.D.	Assistant Professor	24.12.2018	MBA

Item No.6 Staff who left the institution since the last meeting of the Governing Body

The Principal briefed the particulars of staff left and medical leave from the Institution since the last meeting (Given below)

S.No.	Name of the Faculty	Qual.	Designation	Date of Joining	Date of Resignation	Reason	Dept.
1	Dr. T. Payani	M.Sc., M.Phil. Ph.D	Sr. Assistant Professor	01.07.2010	21-10-2019	Got Govt. Job	Hum
2	Mr. D.Y. Pushpamithra	M.Tech	Assistant Professor	23.08.2005	08-10-2019	Got Govt. Job	ECE
3	Ms. B. Supriya	M.Tech	Assistant Professor	02.07.2018	09-10-2019	Got Govt. Job	ECE
4	Mr. Shaik Rizwan	M.Tech	Assistant Professor	25.06.2015	20-09-2019	Got Govt. Job	MEC
5	Ms. J. Siva Rupa	M.Tech	Assistant Professor	06.07.2017	02-11-2019	Got Govt. Job	Civil
6	Mr. K. Gopinadha Reddy	M.Tech	Assistant Professor	19.07.2017	26-09-2019	Got Govt. Job	Civil
7	Mr. S. Abdul Jeelan	M.Tech	Assistant Professor	27.06.2013	15-11-2019	Got Govt. job	CSE
8	Dr. S.A. Shahenaz Begum	M.Sc, Ph.D	Assistant Professor	15.07.2014	01-11-2019	Got Govt. Job	Hum
9	Mr. S. Gopal	M.Tech	Assistant Professor	01.12.2010	15-11-2019	Got Govt. Job	ECE
10	Mr. G. Balakrishna	M.Tech	Assistant Professor	15.06.2013	04-12-2019	Personal	ECE
11	Dr. P. Elangovan	M.E., Ph.D	Associate Professor	07.06.2018	30-11-2019	Personal	EEE
12	Mr. J. Maheswar	M.Tech	Assistant Professor	14.06.2019	07.12.2019	Personal	Civil
13	Dr.S.Kavinhariharasudhan	Ph.D	Associate Professor	02.02.2019	05.05.2019	Personal	CSE

S.No.	Name of the Faculty	Qual.	Designation	Date of Joining	Date of Resignation	Reason	Dept.
14	Ms. N.S. Pavani	M.Tech	Assistant Professor	01.09.2018	31.05.2019	Personal	EEE
15	Mr. M. Baranidharan	M.Tech	Assistant Professor	31.08.2018	31.05.2019	Personal	EEE
16	Mr. T. Elamaran	M.Tech	Assistant Professor	05.12.2018	31.05.2019	Personal	MEC
17	Dr. M. Satish Reddy	M.Tech	Assistant Professor	30.06.2014	30.04.2019	Personal	Civil
18	Mr. G. Omkar	M.Tech	Assistant Professor	21.06.2014	30.04.2019	Personal	Civil
19	Ms. D.S. Sudheera	M.Tech	Assistant Professor	26.08.2015	30.04.2019	Got Govt. Job	Civil
20	Mr. B. Venkateswarulu	M.Sc., M.Phil., Ph.D	Assistant Professor	12.12.2018	30.04.2019	Personal	MATHS
21	Dr. T. Sravan Kumar	Ph.D	Assistant Professor	26.06.2019	Not Joined	Personal	MATHS
22	Mr. J. Venugopala Reddy	MBA	Assistant Professor	10.10.2007	01.05.2019	Personal	MBA
23	Dr. K. Reddy Praneeth	MBA Ph.D	Assistant Professor	01.07.2015	30.06.2019	Personal	MBA

The particulars of staff who are in Medical/Maternity/ Long Leave

S.No.	Name of the Faculty	Qual.	Designation	Date of Joining	Reason	Dept.
1	Ms. P. Mamatha	M.Tech	Assistant Professor	30.06.2017	Medical leave	Civil
2	Ms. Gouse Seema Begum	M.Tech	Assistant Professor	26.06.2015	Maternity leave	MEC
3	Ms. K. Rohitha	M.Tech	Assistant Professor	01.07.2017	Maternity leave	CSE
4	Ms. K. Kusuma	M.Tech	Assistant Professor	28.06.2017	Maternity leave	CSE
5	Ms. N. Janaki	M.Tech	Assistant Professor	26.06.2010	Maternity leave	CSE

Item No.7 Results in the Examinations

The Principal briefed the results for the Academic Year 2018-19 - 2nd semesters. The variation of result over 2, 3rd, final year were discussed.

Branch		Appeared	Passed	Pass Percentage
CSE	I/II	116	84	72.4 %
	II/II	115	81	70.42 %
	III/II	111	90	81.09 %
	IV/II	110	105	95.43 %
ECE	I/II	167	120	71.85 %
	II/II	163	80	49.07 %
	III/II	161	98	60.86 %
	IV/II	162	159	98.14 %
EEE	I/II	59	21	35.6%
	II/II	62	18	29.04 %
	III/II	31	22	70.97 %
	IV/II	53	42	79.25 %
CIVIL	I/II	23	14	40 %
	II/II	39	25	64.11 %
	III/II	37	9	24.33 %
	IV/II	59	58	98.30 %
MECH	I/II	78	28	46.47 %
	II/II	71	33	46.48 %
	III/II	49	34	69.38 %
	IV/II	85	65	76.47 %
MBA	I/II	173	169	97.68 %
	II/II	95	73	76.00 %
MCA	I/II	30	20	66.6%
	II/II	67	52	77.61%
	III/II	41	41	100%

Item No.8 Report on Admissions for the academic year 2019-20

The Principal briefed admission analysis for the Academic Year 2019-2020

Branch	Mgt 30%	Mgt Filled	Convener 70%+ 10%EWS	Total seats filled	Total Intake+ 10%EWS	Unfilled
CSE	36	36	92	128	128	0
ECE	54	54	139	187	193	06
EEE	36	05	11	16	129	113
CIV	18	04	05	09	64	55
MEC	27	11	12	23	96	73
MCA	18	0	14	14	64	50
MCA(LE)	13	7	18	25	32	7
MBA	72	20	78	98	256	158
M.Tech P.E	03	0	01	01	9	8
M.Tech VLSI	03	01	02	03	9	6
M.Tech CSE	03	01	02	03	9	6
M.Tech EPE	03	0	0	0	9	9
M.Tech SE	03	0	0	0	9	9
M.Tech CS	03	0	01	01	9	8
Total:-				508	1016	508

Decrease in admissions in Civil, Mechanical and Electrical branches were discussed. The members approved other state admission and foreign students admission.

Item No.9 Enhancement of seats and reduction in Intake

The Principal briefed admission analysis for the Academic Year 2019-2020. The members discussed at length and to enhance the intake of following program keeping the demand in consideration.

Sl.No	Program	Present Approved Intake	Proposed Intake
1.	B.Tech- ECE	180	240
2	B.Tech-CSE	120	180

It is also proposed to reduce (60 seats) in take for Civil, and EEE program as the admissions are less. But members suggested to get other state admission for the academic year 2020-21 and then decision can be taken accordingly and agreed to reduce in intake in MBA from 240 to 180 or 120 seats.

Due to the demand in IT/ CSE Field, Member of GB approved to Re-start B.Tech (Information Technology) with 60 intake and asked the Principal to apply to AICTE.

Item No.10 Details of latest lab equipment procured since last meeting

The Principal explained, the latest lab establishment and equipment procured since last meeting and approved.

SL. NO.	Item Name	Purchased from	Date	Quantity	Dept.
1	MATLAB TOOLS	CAPRICOT	2/21/2019	1	ECE
2	XILINX SOFTWARE AND BOARDS	APPLY VOLT	3/20/2019	41	ECE
3	CRO-DSO/SCIENTIFICSM0502	BESTMACH, Chennai	3/19/2019	10	ECE
4	ESA-ESA KEIL MCB 1760	ESA, Bangalore	7/17/2019	3	ECE
5	ESA SAR PIC 03	ESA, Bangalore	7/17/2019	3	ECE
6	DUAL POWER POWER SUPPLY(0-30V/2A)	Micro Logics Bangalore	3/31/2019	10	ECE
7	CRO-30MHZ	BESTMACH, Chennai	10/4/2019	10	ECE
8	RPS(0-30V)	Micro Logics Bangalore	10/4/2019	10	ECE
9	FUNCTION GENERATOR-2MHZ	Micro Logics Bangalore	4/29/2019	20	ECE
10	Smart Computer Printer Duel-30D	KARE Smartech Private Limited	12-02-2019	1	1
11	Computer Ribbon - YMCKOK-650637	KARE Smartech Private Limited	12-02-2019	5	2
12	PVC Plastic Blank Card	KARE Smartech Private Limited	12-02-2019	500	3
13	Contactless 1KB Smart Card	KARE Smartech Private Limited	12-02-2019	1000	4
14	LG PH550G Projector - 550	Vinformax Systems India Pvt.Ltd.	19-02-2019	3	5
15	LCD Projectors EPSON & EB-S41	Vinformax Systems India Pvt.Ltd.	19-02-2019	47	6
16	MARX-VGA Cable 15mtrs Male to Male	Vinformax Systems India Pvt.Ltd.	19-02-2019	30	7
17	LOGIC Moulded VGA Cable Ferrite filter 20Mtrs (LG-VC15M)	Vinformax Systems India Pvt.Ltd.	19-02-2019	20	8
18	VGA 15Meter Male to Female	Vinformax Systems India Pvt.Ltd.	19-02-2019	50	9
19	LOGIC HDMI 15Mtrs Male to Male	Vinformax Systems India Pvt.Ltd.	19-02-2019	30	10
20	LOGIC HDMI 20Mtrs Male to Male	Vinformax Systems India Pvt.Ltd.	19-02-2019	20	11
21	LOGIC Professional Ceil Mount Kit 1.5X3 ft.	Vinformax Systems India Pvt.Ltd.	19-02-2019	50	12
22	LOGIC 120 inch MW (8X6) Instalock Screen - Non Motorized	Vinformax Systems India Pvt.Ltd.	19-02-2019	50	13
23	Laser Printer (Brother) Print, Scan, Copier - DCPL2520D	Vinformax Systems India Pvt.Ltd.	19-02-2019	2	14
24	DDR2 RAM 2GB(Hynix) / 1 Year Warranty	Vinformax Systems India Pvt.Ltd.	19-02-2019	50	15
25	SPECKTRON Infrared Interactive White Board	Vinformax Systems India Pvt.Ltd.	19-02-2019	5	16
26	DELL Mouse	Vinformax Systems India Pvt.Ltd.	19-02-2019	30	17
27	Lenovo M720 Tower Desktop	Vinformax Systems India Pvt.Ltd.	21-02-2019	132	18
28	Lenovo SR550 Rack Server	Vinformax Systems India Pvt.Ltd.	21-02-2019	1	19
29	D-Link Cat6 Cable 300Mtrs Box	Vinformax Systems India Pvt.Ltd.	21-02-2019	5	20
30	Amp RJ45 Connectors 100 No Box	Vinformax Systems India Pvt.Ltd.	21-02-2019	5	21
31	D-Link 6U Rocks Loaded with Cable, Power Manager with Fan	Vinformax Systems India Pvt.Ltd.	21-02-2019	2	22
32	Desktop RAM 4GB-DDR3	Vinformax Systems India Pvt.Ltd.	21-02-2019	120	23
33	BSNL NME Bill	BSNL	03-06-2019	1	24
34	Lanyard (20MM width Satin Multi Color Lanyar	KARE Smartech Private Limited	11-03-2019	2990	25
35	Card Holder	KARE Smartech Private Limited	11-03-2019	2990	26
36	EPSON DS-860 Scanner	Micro Technologies	30-03-2019	1	27

SL. NO.	Item Name	Purchased from	Date	Quantity	Dept.
37	Think System 3.5" 8 TB Server Hard Disk	Vinformax Systems India Pvt.Ltd.	31-03-2019	1	28
38	Logitech h110 Head Phones	Vinformax Systems India Pvt.Ltd.	31-03-2019	60	29
39	Lanyard (20MM width Satin Multi Color Lanyar)	KARE Smartech Private Limited	01-04-2019	150	30
40	Computer Ribbon - YMCKOK-650637	KARE Smartech Private Limited	01-04-2019	2	31
41	DesktPEdu ALNG LicSAPk OLV E 1Y Acdmc Ent	K.T.Tehnologies, Secunderabad	31-05-2019	45	32
42	WinSrvStd ALNG LicSAPk OLV E 1Y Acdmc AP	K.T.Tehnologies, Secunderabad	31-05-2019	1	33
43	eScan Total Security for 3 Years	K.T.Tehnologies, Secunderabad	31-05-2019	100	34
44	eScan IIS Business for 3 Years	K.T.Tehnologies, Secunderabad	31-05-2019	50	35
45	Lanyard (20MM width Satin Multi Color Lanyar)	KARE Smartech Private Limited	25-07-2019	100	36
46	Computer Ribbon - YMCKOK-650637	KARE Smartech Private Limited	25-07-2019	5	37
47	PVC Plastic Blank Card	KARE Smartech Private Limited	27-09-2019	500	38
48	Contactless IKB Smart Card	KARE Smartech Private Limited	27-09-2019	1000	39
49	Lanyard (20MM width Satin Multi Color Lanyar)	KARE Smartech Private Limited	27-09-2019	700	40

Item No.11 *Important Points placed before the Governing Body for Ratification and Approval.*

The Principal elaborated the increments to the Teaching and non teaching staff, enhancements sanctioned, promotions given to the faculty members and other major decisions taken in the Sub-Committees and ratified. *(Refer Annexure-III)*

Item No.12 *Other important issues*

The Principal placed the following important points before the members for approval of the Governing body and approved.


- Proposal for submission of Renewal of NAAC Application by February 2020
- R18 (Phase –II) Curriculum design and Approval of syllabus – March 2020
- Establishment of incubator cell and startups- member asked the strategic plan for that.
- Proposal to have some more MOUs with Industry for internships which is useful for the students placements, skill development and industry interaction.
- Proposal to organize Project Expo in a grand manner on 21-09-2020 on the eve of our founder Chairman Dr. D.K. Audikesavulu gari 78th Jayanthi in a grand manner. In this Project Expo, our students will exhibit their innovations, skills and ideas to the visitors i.e., Junior College students and High School students in around Chittoor.

The best Project Expo will be awarded with first, second and third prizes apart from giving participation certificates to all the participants.

- f. Conduction of Graduation Day for the 2015-2019 graduated students.
- g. The members Approval for continuation of the Examination Fee Structure and change of rates of Remuneration given for valuated paper scrutiny from Rs.1.00 to Rs.1.50. That will be met out from fee received for examination. The members also approved for other proposals received from the examination section. (*Refer Annexure-IV*).

Our chairperson Smt. D.A. Sathyaprabha has given Vote of thanks to the Governing Body members for their valuable input for the development of the Sreenivasa Institute of Technology and Management Studies.

Sd/-
(D.A. SATHYA PRABHA)
CHAIRPERSON


Dr. P. Ramesh Kumar
Principal & Member Secretary
SITAMS

To
All the members

