

**SREENIVASA INSTITUTE OF TECHNOLOGY AND MANAGEMENT
STUDIES, CHITTOOR**

(AUTONOMOUS)

**Awarded 'A' Grade by Technical Education, Govt. of A.P, Approved by AICTE, New Delhi,
Permanently Affiliated to JNTUA, Ananthapuramu.**

ESTD: 1998

Ref: SITAMS/IQAC/2023-24/CIR 01

Dt: 25-08-2023

INVITATION

Dear Sir/Madam,

Sub: SITAMS, Chittoor-Autonomous Institution –Invitation- IQAC Meeting on Saturday,
26/08/2023 at 3.00 PM-Regarding.

I am glad to inform the distinguished Dean Academics, Heads of Department and Members of Internal quality Assurance cell (IQAC) of Sreenivasa Institute of Technology and Management Studies (SITAMS) to attend the meeting, scheduled on 26/08/2023 at 3.00PM in the Conference Hall.

The agenda of meeting is as follows.

1. Action taken report for 2022-2023 Academic year.
2. Plan of action for the upcoming Semester
3. Preparatory activities for NBA for all departments.
4. Outcome based Education-Enhancement to existing practices at SITAMS.
5. Preparatory Activities for Autonomous Extension
6. To discuss on Research centres by JNTUA
7. To discuss & Preparatory activities for NIRF ranking
8. Discussion on programs organized by Research & Development cell
9. Result Analysis for academic year 2022-2023.
10. Conduction of Placement Training programs for students
11. Any other items with the permission of chair

You are kindly requested to make it convenient to attend the meeting

Thanking you



IQAC Co-ordinator

copy to:

1. Dean Academics
2. All the Head of the Departments
3. All IQAC Members
4. Concerned file



PRINCIPAL

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INTERNAL QUALITY ASSURANCE CELL(IQAC)

Date: 26-08-2023

Time: 3:00pm to 4:00pm

Venue: Conference Hall.

Minutes of the 1st Internal quality Assurance Cell (IQAC) Meeting, SITAMS-Chittoor, for the academic year 2023-2024. The following members were present in the meeting.

S.No	Name of the Member	Designation	Position
1.	Dr.N.Venkatachalapathi	Professor, Head of Institution	Chairperson
2.	Sri.K.Ranganatham	Chairman, SITAMS	Member
3.	Dr.M.Saravanan	Professor, Dean of Academics	Member
4.	Dr.S.Rajesh	Professor, Controller of Examinations	Member
5.	Dr.U.Balakrishna	Professor & Head Department of Science & Humanities	Member
6.	Sri.K.Ravindranatha Reddy	Administrative officer	Member
7.	Mr. Ramesh R.Halakurki	Professor, Department of Electrical and Electronics	Member
8.	Dr. M. Kalpana Devi	Professor, Department of Master of Computer Applications	Member
9.	Dr.M.Vijay Bhaskar Reddy	Associate Professor, Department of Science & Humanities	Member
10.	Dr.K.Nandha Kumar	Associate Professor, Department of Computer Science Engineering	Member
11.	Mr.K.M.Hemambaran	Assistant professor, Department of Electronics and Communication	Member
12.	Ms. R.Karunia Krishnapriya	Associate Professor, Department of Data Science	Member
13.	Dr.N.Gayathri devi	Associate professor, Department of Artificial Intelligence	Member
14.	Mr.N.Manikantachari	Assistant professor, Department of Mechanical Engineering	Member
15.	Ms.G.Shoba	Assistant professor, Department of Master of Business Administration	Member
16.	Dr.K.L.Narayana	Professor (Rtd), S.V.University, Tirupati	Member
17.	Ms.D.Dharani	Alumni,SITAMS	Member
18.	Ms.G.Bharathwaj	Student-IV ECE	Member
19.	Ms.M.Deepika Varma	Student-IV EEE	Member

da 10:

uction of Placement Training programs for students:

ement officer explained about the Training activities planned for the students. Chairman, IQAC

	Mr.M.Devendranath Reddy	Industry person, Wind and Solar Energy Consultant and System Integrator, Tirupati.	Member
21.	Dr.K.Gopi	Professor, Department of ECE	IQAC Coordinator

Prof. N. Venkatachalapathi, Principal and Chaiperson,IQAC has welcomed the members to the meeting and briefed the role and responsibilities of IQAC. With the permission of the Chair, Prof.K.Gopi, Coordinator-IQAC, has presented the opening remarks and shared the following points as per the Agenda.

➤ The details of the report are given below.

Agenda 1:

Initiatives, Activities and Action taken report for 2022-2023 Academic year:

1. Orientation program was conducted for the Ist year students on 26th September, 2022. Principal mentioned the roles and responsibilities of Various Committees/Cells in the institute such as Anti Ragging Committee, Grievance Redressal Committee, Career Guidance and Counseling committee, Disciplinary committee, student development cell, NSS etc.
2. A total of 379 Text books and Reference books were added to the existing Library books at the cost of Rs.2, 17,956/-.
3. A total of 140 computers with latest configuration and high speed computers were purchased for Rs.60, 13,280/- to upgrade the facilities in the computer labs to support in adoption to the recent trends and technology.
4. The Microsoft campus agreement is renewed for one year from 23rd January,2023 for utilizing all Microsoft products for an amount of Rs.2,35,936/-.
5. The Google Workspace is purchased for 100 users at an amount of Rs.1, 38,650/-.
6. The Intake of CSE Allied Branches CSE (AI) increased from 60 to 90 & CSE (DS) increased from 60 to 120.
7. Outcome Based Education (OBE) model has been streamlined and adapted in practice to enhance quality standards.
8. Research and Development cell has taken several initiatives in organizing Seminars, Workshops etc, to do good research and publish papers in peer reviewed and reputed journals.
9. Entrepreneurship Development cell has organized periodical meeting with Industrialists, Entrepreneurs and chief executives of various concerns to enhance the skills among the students.
10. Industry Institute Interaction cell has taken several measures by organizing Guest Lectures, Seminars, Workshops, Conferences, Industrial visits, Internships etc.
11. Training and Placement cell conducted 5 training events on various employability skills and career developments along with regular internal training events.

of Placement Training programs for students:

- explained about the Training activities planned for the students. Chairman
12. A total of 176 students got placed in various companies through on-campus and off-campus with the help of SITAMS placement cell.
 13. Faculty members were encouraged to adopt Innovative Teaching practices and maximize the adoption of ICT Tools in their teaching methods.
 14. Access to NPTEL Video lectures for various domain areas in the Digital Library was given for students and Faculty members.
 15. Class Committee meetings were conducted regularly to enhance the quality standards in teaching and learning process.
 16. Various activities like Fire safety measures, road safety measures, Anti drugs, Human rights were organized through NSS.
 17. In addition, Blood donation camp and Special Camp were organized for SITAMS students on 30th January 2023, where 100 students participated in the camp.
 18. SWOT Analysis was conducted for students and decided to take proactive inputs of the analysis for further improvements and initiatives'.
 19. A total of 74 Journals published by the faculty which are indexed in SCI/SCOPUS/Web of Science/ UGC and peer reviewed journals.
 20. A total of 47 student development programs were organized to the students during the academic year 2022-2023.
 21. A total of 362 students had completed the NPTEL & MOOC courses during the academic year 2022-2023.
 22. To Handle the new emerging courses an FDP for CSE and Allied faculty members on "Recent Trends in advanced Artificial Intelligence and Machine Learning" conducted during 15.05.2023 to 17.05.2023 & workshop on " Research Strategies in AI" during 09.02.2023. The feedback from the participants was good.
 23. Internet speed is increased to 1GBPS and 90 access points were placed near Academic Block, Computer center and Mechanical Block.
 24. SITAMS conducted 2nd International Conference on Advanced and Innovation in Engineering and Sciences (ICAIES-2023) during 12th & 13th April 2023.
 25. The faculty selection (faculty service ratification) was conducted during 29th may 2023, by JNTUA. A total of 39 members of various departments of SITAMS were ratified in the position of Assistant and Associate professors.

Agenda 2:

Plan of action for the upcoming semester:

Dean Academics informed the Heads of Department to submit the Academic Planner for the academic year 2023-2024 and informed to arrange regular academic activities including Co-Curricular & Extra Curricular activities for students. He also informed to announce the Academic schedule well before the commencement of academic year and take all the necessary steps to follow them scrupulously. IQAC, Coordinator suggested Heads of department to inform faculty to concentrate on skill oriented courses which are introduced with an aim to increase the Knowledge, skill and overall personality

development of the students.

Agenda 3:

Preparatory activities for NBA for all departments:

Two departments of SITAMS, 1. Master of Business Administration 2. Electrical and Electronics Engineering is going for NBA Accrediation. In this regard, Coordinators of NBA informed the Heads to prepare the supporting files for the Inspection.

Agenda 4:

Outcome based Education-Enhancement to existing practices at SITAMS:

IQAC Coordinator suggested that the Outcome-Based Education (OBE) is a student-centric teaching methodology in which the course delivery and assessment are planned to achieve Stated objectives and outcomes. It is an academic process and approach that aims at developing the outcomes (Knowledge, Skills and Attitude) that students are expected to achieve in the period leading up to graduation.

Agenda 5:

Preparatory Activities for Autonomous Extension:

Dean Academics informed that as the Autonomous period is up to June 2024. It is informed to Heads of department to submit the necessary supporting documents to the IQAC cell for applying for Autonomous extension.

Agenda 6:

To discuss on Research centres by JNTUA:

Dean & IQAC Coordinator informed all members that the institution has applied for Departmental Research centres for CSE,ECE and MECH. In this connection, JNTUA has sanctioned Research center for ECE Department. Chairperson, and members appreciated the efforts taken by the department.

Agenda 7:

To Discuss on NIRF Application:

IQAC Coordinator informed the members about NIRF registration process and deadlines. Members given suggestions on various parameters to the NIRF Coordinator for filling the application. Members also discussed about how to improve the perception of the institute.

Agenda 8:

To discuss about Research Publication policy & Research activities:

Chairperson of IQAC informed to Prepare and present the Research Policy Document for the institute in the next Academic council meeting for approval, which facilitates incentives for faculty & Students for their research publications, patents and other achievements. It is also informed to Heads of Department to encourage the faculty to publish the journals in Scopus/SCI/Wos journals.

Agenda 9:

Result Analysis for academic year 2022-2023:

Controller of Examination has presented the Result analysis for the academic year 2022-2023, It is observed that the performance has improved. Members appreciated about the actions taken by the department heads & faculty in improving the result.

Agenda 10:

Conduction of Placement Training programs for students:

Placement officer explained about the Training activities planned for the students. Chairman, IQAC informed to conduct more activities and train the students in both the programming as well as the skills to face the interviews.

Agenda 11:

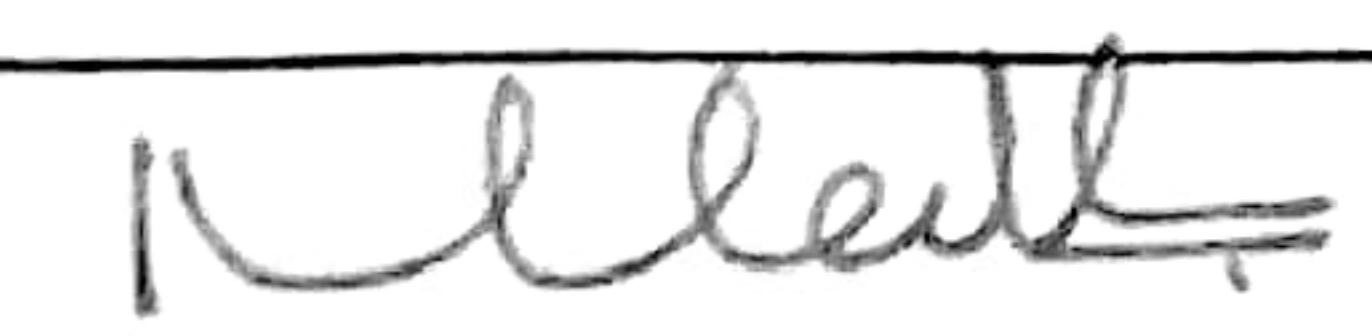
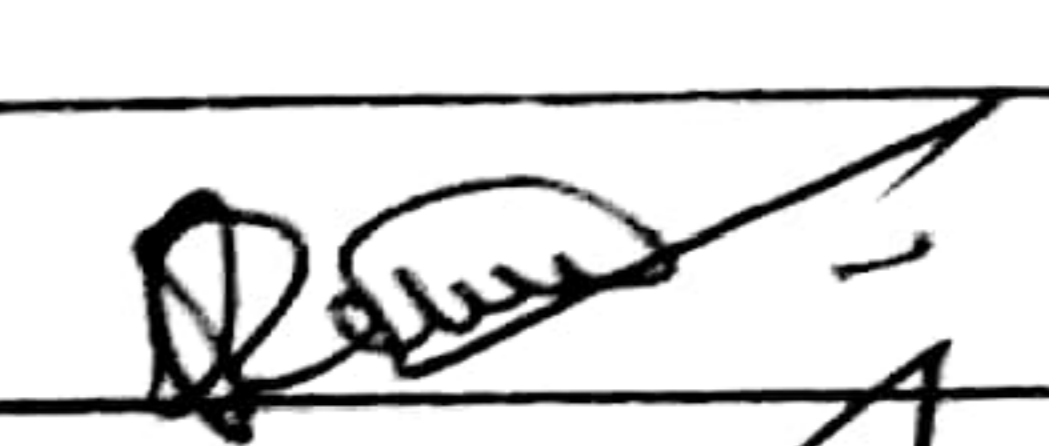
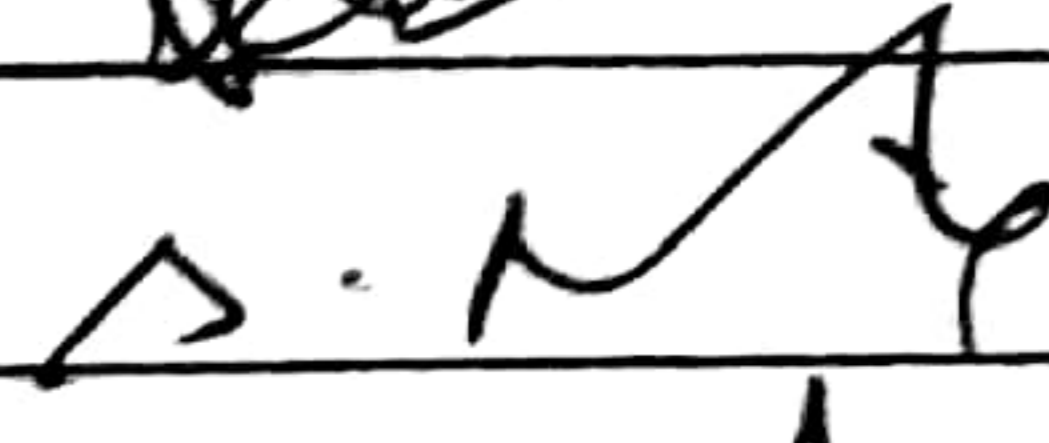
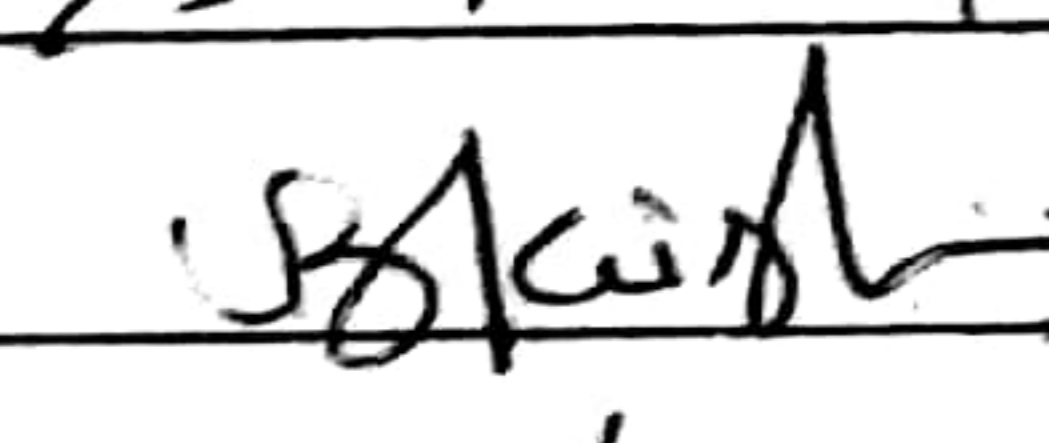
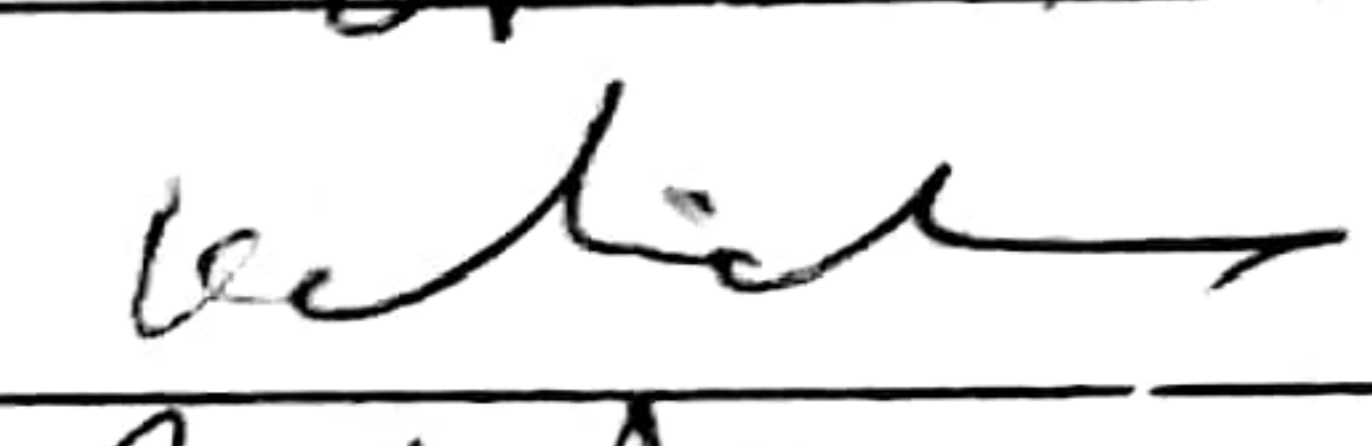
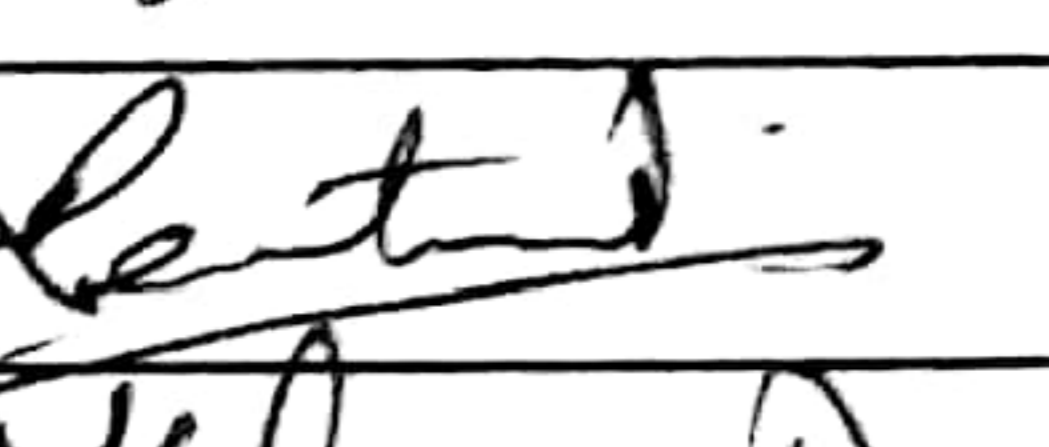
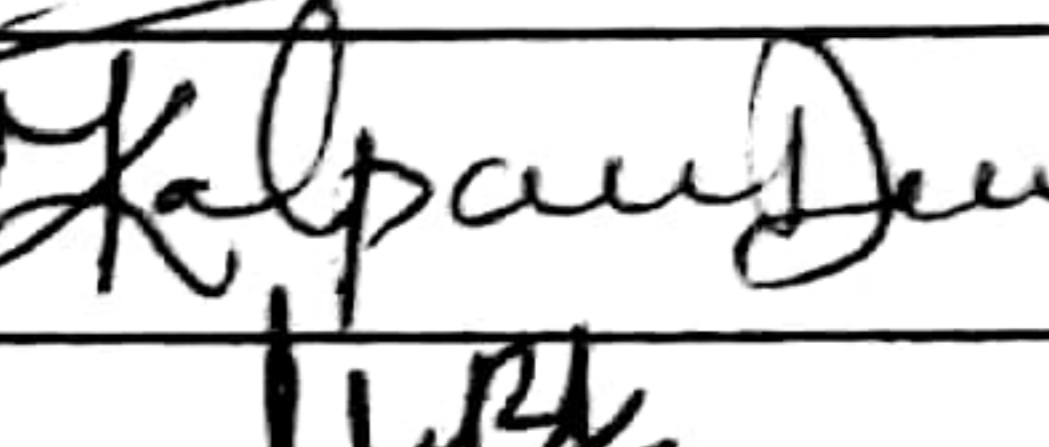
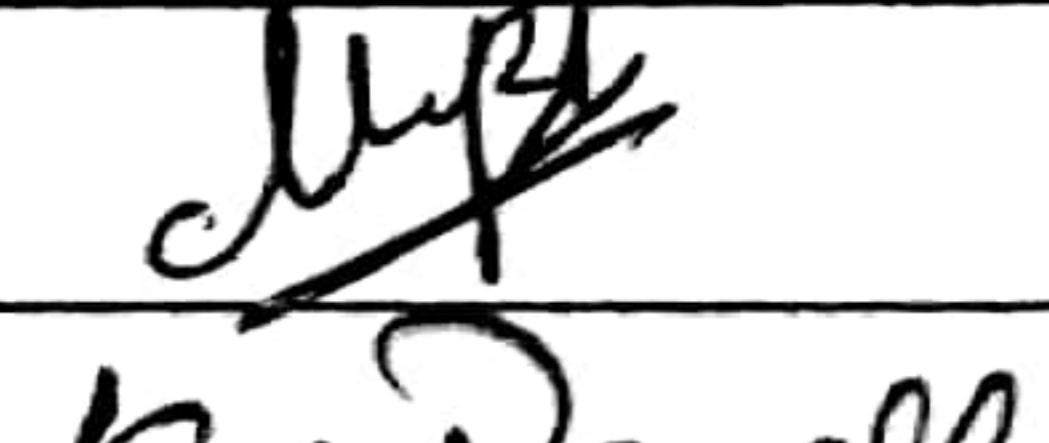
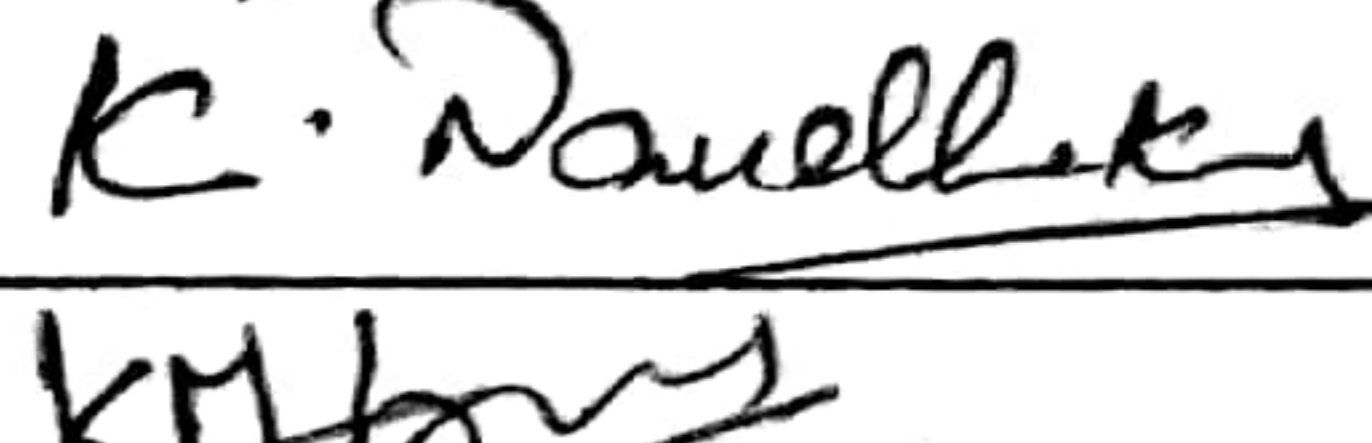

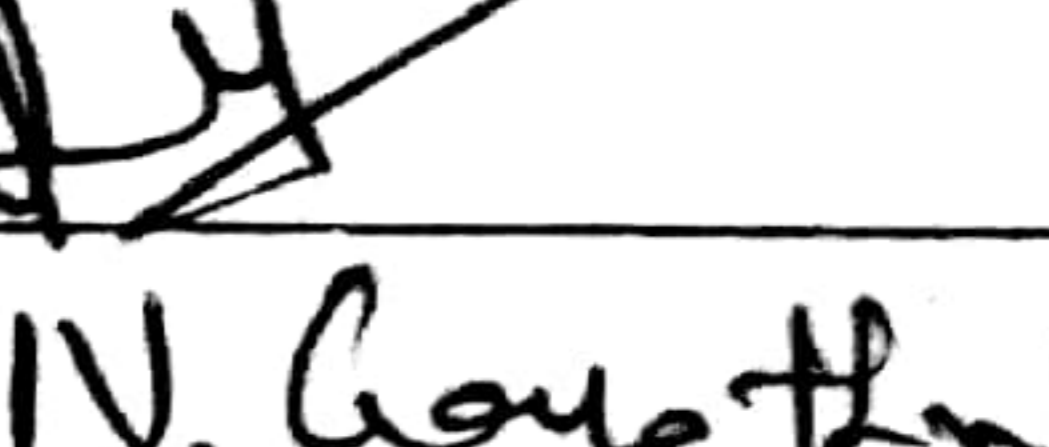
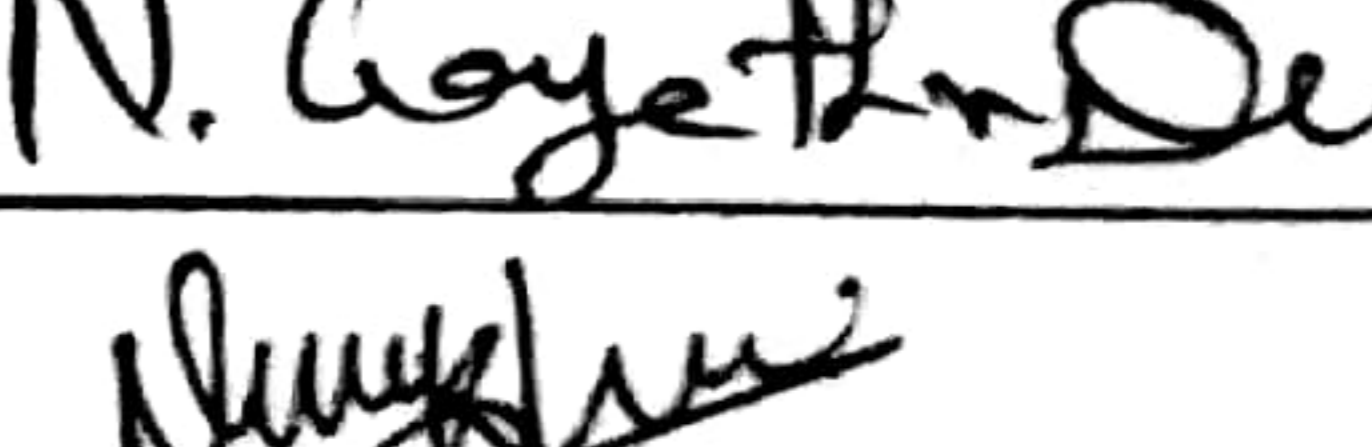
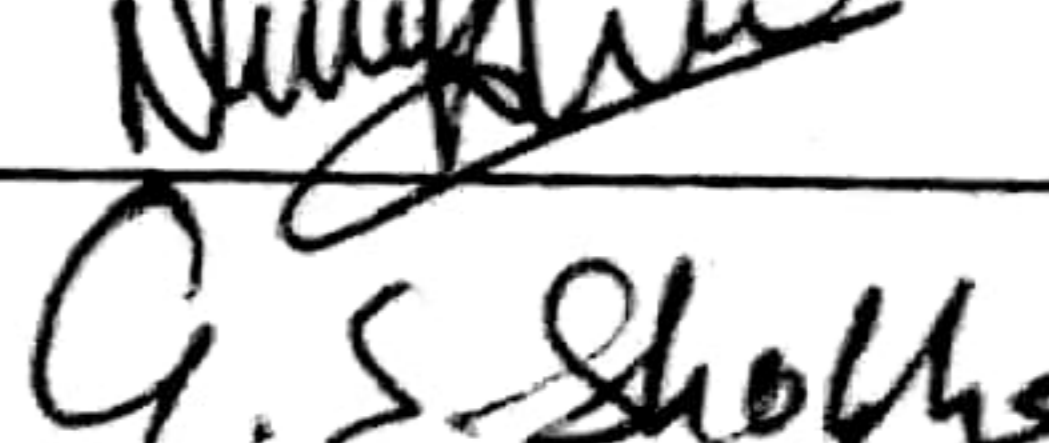
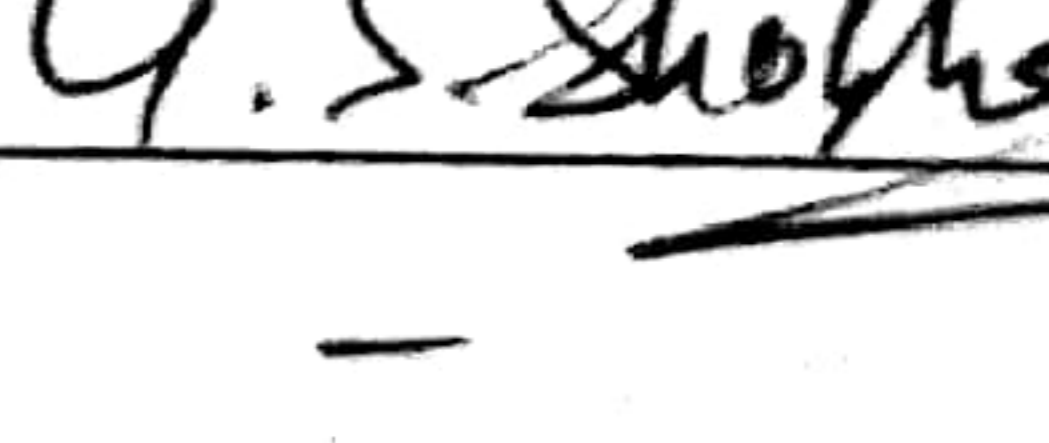
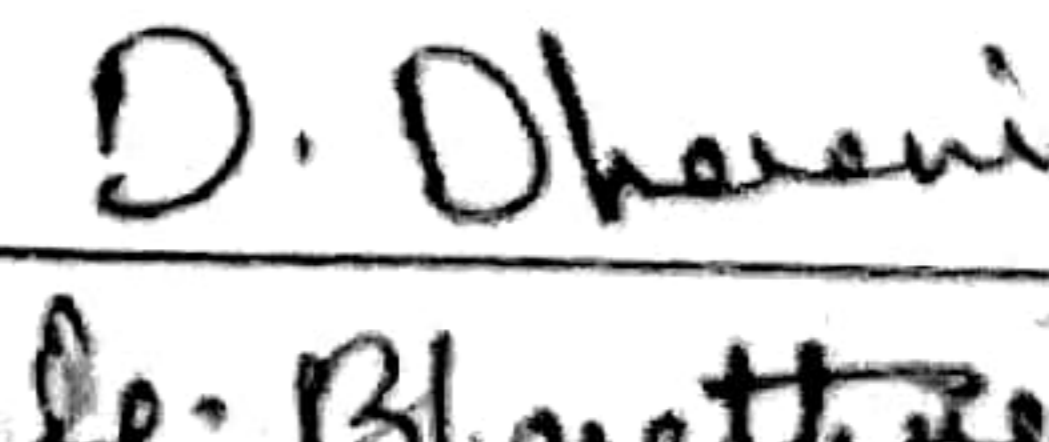
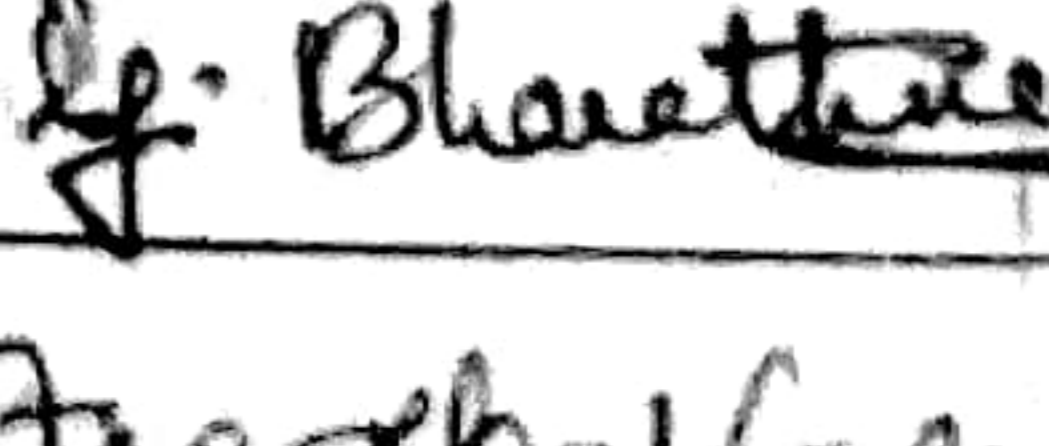
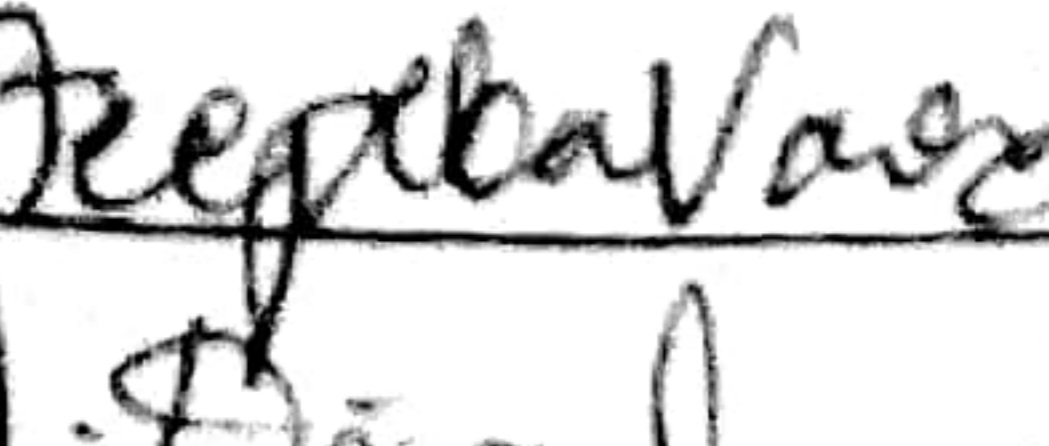
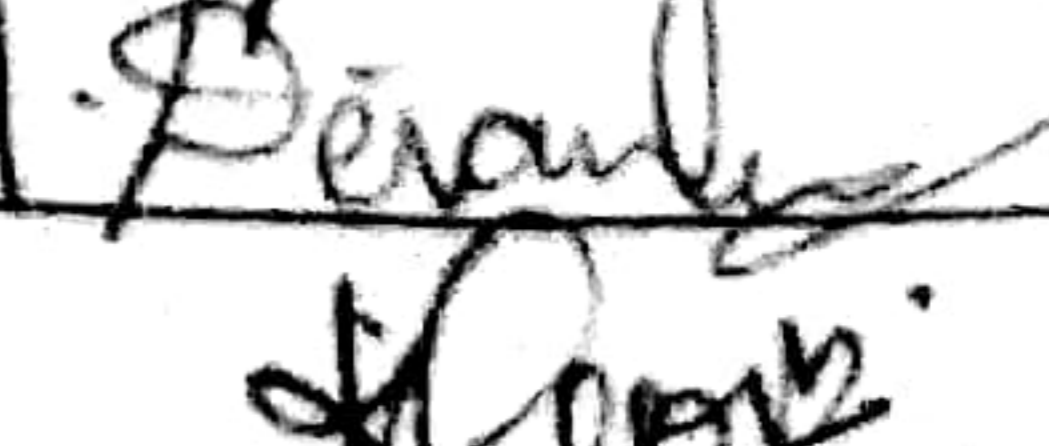
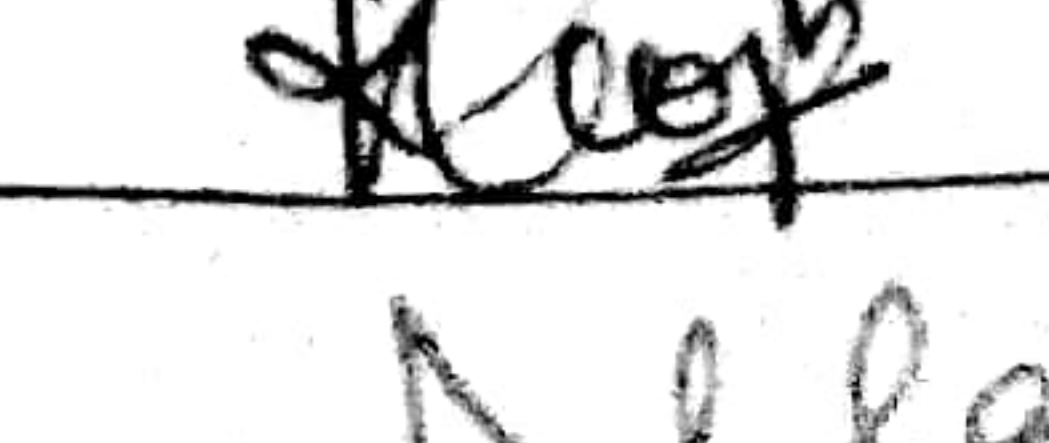
Any other Items :

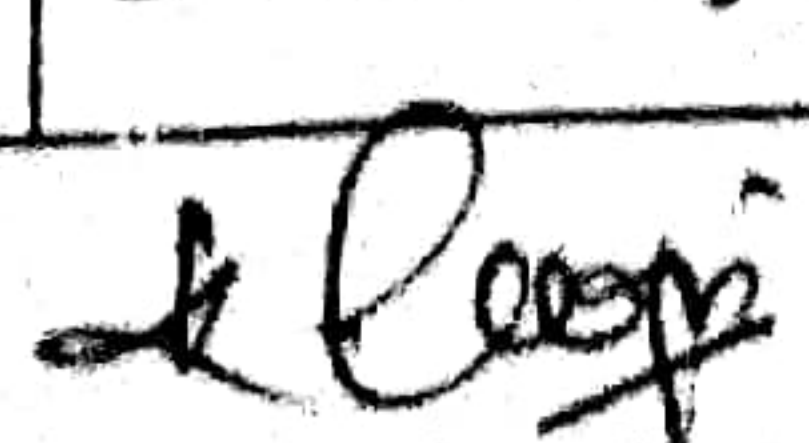
Members suggested to plan MoUs with industries and organizations which is useful for students who are looking to develop as entrepreneurs.

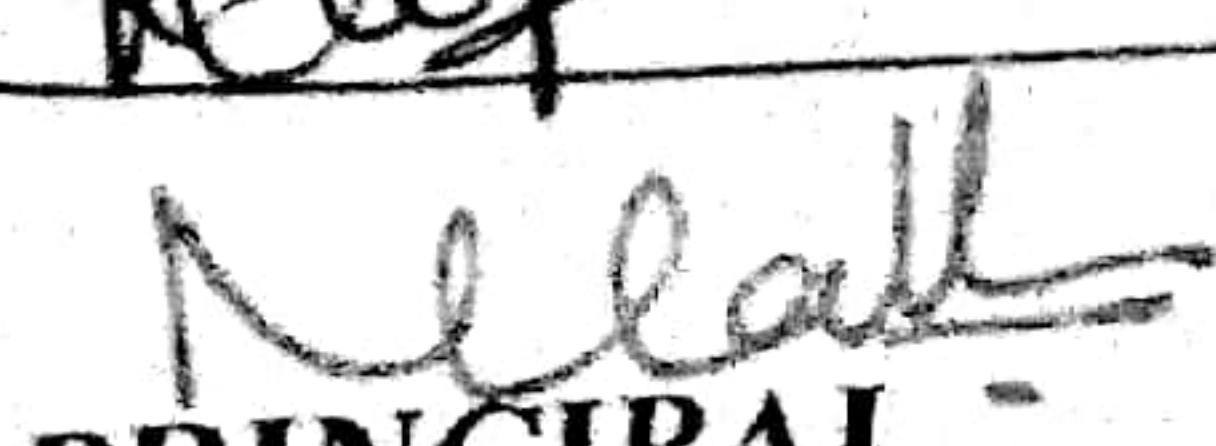
Members suggested to concentrate on student activities and Research activities.

Chairman announced the conclusion of meeting with Vote of Thanks to all the members and it was given

by Dr.K.Gopi, IQAC Coordinator. **Members List**

S.No	Name of the Member	Portfolio	Signature
1.	Dr.N.Venkatachalapathi	Chairperson	
			-
3.	Dr.M.Saravanan	Member	
4.	Dr.S.Rajesh	Member	
5.	Dr.U.Balakrishna	Member	
6.	Sri.K.Ravindranatha Reddy	Member	
7.	Mr. Ramesh R.Halakurki	Member	
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13.	Dr.N.Gayathri devi	Member	
14.	Mr.N.Manikantachari	Member	
15.	Ms.G.Shoba	Member	
16.	Dr.K.L.Narayana	Member	-
17.	Ms.D.Dharani	Member	
18.	Ms.G.Bharathwaj	Member	
19.	Ms.M.Deepika Varma	Member	
20.	Mr.M.Devendranath Reddy	Member	
21.	Dr.K.Gopi	IQAC Coordinator	


IQAC Coordinator


PRINCIPAL