



SREENIVASA INSTITUTE OF TECHNOLOGY AND MANAGEMENT STUDIES

(AUTONOMOUS)


**Dr.VisweswaraiahRoad,(Bangalore-TirupathiBye-
passRoad),Murukambattu,Chittoor-517127,AndhraPradesh, India.**

**Grievance Redressal Committee
Annual Report
2024-25**

GRIEVANCE REDRESSAL COMMITTEE

The Grievance Redressal Committee is constituted in our college according to the UGC Grievance Redressal Regulations, to provide a safe, secure, healthy and supportive environment for the students. This committee shall address grievances related to academics, administrations and infrastructure. The following are the members of the Grievance Redressal Committee approved for the academic year 2024- 2025

Member of the Grievance Redressal Committee (AcademicYear2024-2025)

 **SREENIVASA INSTITUTE OF TECHNOLOGY AND MANAGEMENT STUDIES. (AUTONOMOUS)**
Dr. D. K. Audikesavulu Marg, Murukambattu, Chittoor, Andhra Pradesh, 517127
Approved by AICTE, New Delhi

Proceedings of the Principal, Sreenivasa Institute of Technology and Management Studies,
Chittoor.
Dr. N. Venkatachalapati
Principal

No.Esst./2025 Dt: 03.02.2025

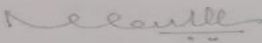
Sub: Establishment of -Student Grievance Redressal Committee-Order- Issued- Reg.

Student Grievance Redressal Committee is constituted with the Following Committee Members under the Chairmanship of Principal

STUDENT GRIEVANCE REDRESSAL COMMITTEE

S.NO	NAME	DESIGNATION	ROLE	CONTACT NUMBER
1	Dr. V. Maheswari	Professor /EEE	Co-ordinator	9790369784
2	Dr. H. Umamahesvari	Professor/S&H	Additional Co-ordinator	8331927822
3	Mr.A.Srinivasan	Associate Professor & HOD	Member – CDS	9121496749
4	Mr. N. Vijayakumar	Assistant Professor	Member – CSE	8610717472
5	Mr. M. Madhavan	Assistant Professor	Member – CSM	8675352149
6	Dr.Munipravecna	Associate Professor	Member – CAI	7799333122
7	Ms. Padma	Assistant Professor	Member – ECE	9894775251
8	Ms. P. Roja	Assistant Professor	Member – EEE	7095114019
9	Mr. D. Raju	Assistant Professor	Member – MECH	8639382790
10	Dr.C. Jyoshna	Assistant Professor	Member – MBA	9494749400
11	Mrs. R. Padmaja	Assistant Professor	Member – MCA	9305585237

To all the members


(Dr. N. VENKATACHALAPATHI)
Principal

Objectives

- To provide an environment where grievances are expressed without fear or victimization.
- To maintain a clear, well-defined and structured process of grievance Redressal.
- To stipulate the roles and responsibilities of grievance Redressal committee.
- To ensure a fair and speedy Redressal of grievances.
- To provide a platform for students, faculty and staff to express their grievances related to academics, administration, and infrastructure.
- To ensure a fair and transparent mechanism for resolving grievances promptly.
- To uphold the principles of natural justice and human rights while addressing complaints.
- To maintain a conducive and harmonious atmosphere within the college by promptly addressing concerns and issues.
- To enhance the overall satisfaction and well-being of the college community by addressing their grievances.

Grievance Redressal Mechanism

The grievance Redressal mechanism is governed by the Grievance Redressal Policy of Sreenivasa Institute of Technology and Management Studies, Chittoor, Andhra Pradesh. It is formulated according to UGC Grievance Redressal Regulations. The mechanism entails:

- a) Enquire the issues/ representations of the staff & Students forwarded by the Principal
- b) Conducting meetings with members and fix date for the enquiry
- c) Getting the feedback from Students/ Staff.
- d) Send intimation to the applicant and related individuals and providing opportunities to them to convey their versions.
- e) Interacting with discipline committee, Anti-ragging, Sexual Harassment Committee,
- f) Hostel and Mess committee if required to solve the issue or complaint registered.
- g) Submitting the report of the Committee to the Principal for further action.
- h) The Committee also takes care of issues relating to the gender sensitization.
- i) Creating awareness of the Provisions of Law relating to women.

- j) Organizing Programs among student, faculty and staffs o gender sensitization, crisis management and meditation.
- k) Conduct formal enquiry with related individuals.
- l) Maintain the Record.

Actions Taken Report: 2024-25

In order to address the issues during the Academic Year 2024–2025, the Grievance Redressal committee has taken a variety of initiatives.

Item No. 1: Internet Facility in all Departments

As the suggestion received from the Students, the committee members are suggested to install the wi-fi hubs, switches and routers in the Departments. The Grievance will sort out.

Item No. 2: Hostel Rooms and washrooms cleaning

As the grievance received from the hostel students, the committee members has strictly insisted to clean the rooms and washrooms once in every day, and lobby, corridors are to be cleaned twice a day (morning and evening)

Item No. 3: Permission to take more books in the Library

As the suggestion received from the Students, the students may get two more additional books from central library with condition. The proper permission letter to be submitted to the librarian duly signed by HOD and Mentor (each semester).

Item No. 4: Projectors in all class rooms

As the grievance received from the students and faculty, the committee has suggested providing LCD Projectors in each class, if not for each department based on the requirement.



Co-ordinator



Principal