



Sreenivasa Institute Of Technology And Management Studies.
(Autonomous)

Dr. D. K. Audikesavulu Marg, Murukambattu, Chittoor,
Andhra Pradesh, 517127

SITAMS/2023-24/SGR/24

Date: 04-03-2024

Students Grievances & Redressal Committee

Circular

As per the Suggestions received from the students, all the members of Students Grievances and Redressal Committee (SGRC) is requested to participate in the meeting schedule on 06.03.2024, in Conference at 4.00pm

Agenda of the meeting:

1. Replacement of Not working Fans in CSE Block class rooms
2. Provide Smart Class room & LCD Projector to all class rooms.
3. Other State Industrial visit.
4. Appreciation with Gift Voucher for the Students who are Stood First in the Semester.


Co-ordinator

SGR Committee

Copy to:

The Principal, SITAMS

Dr. V. Maheswari, Co-ordinator

Dr.H. Umamahesvari, Additional Co-ordinator

Mr.N. Vijayakumar, Member-CSE

Dr.N. Gayathridevi, Member-CAI

Ms.A. Udhayasree, Member-CDS

Mr.M. Madhavan, Member-CSM

Ms. Padma, Member-ECE

Ms.P.Roja, Member-EEE

Mr.D. Raju, Member-MECH

Mr.U. Anand Anil-Civil

Dr.C. Jpshna, Member-MBA



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Mrs. R. Padmaja, Member-MCA

Student Grievance Redressal Committee

- a) Enquire the issues/ representations of the staff & Students forwarded by the Principle
- b) Conducting meetings with members and fix date for the enquiry
- c) Getting the feedback from Students/ Staff.
- d) Send intimation to the applicant and related individuals and providing opportunities to them to convey their versions.
- e) Interacting with discipline committee, Anti-ragging, Sexual Harassment Committee,
- f) Hostel and Mess committee if required to solve the issue or complaint registered.
- g) Submitting the report of the Committee to the Principal for further action.
- h) The Committee also takes care of issues relating to the gender sensitization.
- i) Creating awareness of the Provisions of Law relating to women.
- j) Organizing Programs among student, faculty and staffs o gender sensitization, crisis management and meditation.
- k) Conduct formal enquiry with related individuals.
- l) Maintain the Record.



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Students Grievances & Redressal Committee

Minutes of the meeting of the Students Grievances and Redressal committee (SGRC)
held on 06-03-2024 at 4.00 Pm in the conference hall

The Following SGRC Members were Present

SL.NO	Name of the Member	Designation in Committee
1	Dr. V. Maheswari	Co-ordinator
2	Dr. H. Umamahesvari	Additional Co-ordinator
3	Mr. N. Vijayakumar	Member – CSE
4	Ms.A. Udhayasree	Member – CDS
5	Mr. M. Madhavan	Member – CSM
6	Dr. N. Gayathridevi	Member – CAI
7	Ms. Padma	Member – ECE
8	Ms. P. Roja	Member – EEE
9	Mr. D. Raju	Member – MECH
10	Mr.U.Anand Anil	Member – CIVIL
11	Dr.C. Jyoshna	Member – MBA
12	Mrs. R. Padmaja	Member – MCA

In the beginning of the meeting Dr. V. Maheswari, Co-ordinator of the SGRC, welcomed all the members and briefed following items.

Item No. 1: Replacement of Notworking Fans in CSE Block class rooms

As the suggestion received from the students, the committee members are suggested to replace the notworking fans in all the class rooms.

Item No. 2: Smart Class room & LCD Projector in all class rooms

As the grievance received from the students, the committee members are suggested to place LCD Projector in some class rooms where it is necessary.

Item No. 3: Other State Industrial visit

As per the Grievance received from the final year students, about the Industrial Visit, may permit for Other State Industrial Visit from upcoming Semester.

Item No. 4: Appreciation with Gift Voucher for the Students who are Stood First in the Semester



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As the suggestion received from the students and faculty members, the committee members are suggested to provide financial appreciation to the students those who are successfully completed the Semester and stood first in the class.

Dr.H. Umamahesvari, Additional Co-ordinator of SGRC, has thanked for participated in the meeting. It was concluded with vote of thanks by her.



Coordinator


Additional Coordinator


Member-CSE


Member-Civil

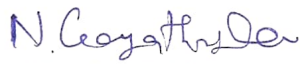

Member-ECE


Member-EEE


Member-Mech


Member-MBA


Member-MCA


Member-CAI


Member-CDS


Member-CSM



PRINCIPAL
PRINCIPAL

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SGRC File