SREENIVASA INSTITUTE OF TECHNOLOGY AND MANAGEMENT STUDIES (SITAMS)
AUTONOMOUS – NBA ACCREDITED (CSE, ECE, EEE and MCA)
(Approved by AICTE, New Delhi & Affiliated to JNTUA, Ananthapuramu)
**Dr. D.K. Audikesavulu Marg (Bangalore-Tirupati Bye-pass Road),
Murukambattu Post, CHITTOOR – 517 127**

Ref.No.SITAMS/BOS/MCA/2025   Dt: 08.07.2025

Proceedings of the Principal, Sreenivasa Institute of Technology and
Management Studies, Chittoor

Present Dr.N.Venkatachalapathi
Principal

Sub.: Constitution of Board of Studies-Dept. of MCA-Reg.

****

As per the instructions from the Academic Council of our Institute, the Board of Studies (BoS) of the Department of Master of Computer Applications is constituted with the following internal members, which come into force with immediate effect

1.	**Dr R. Saraswathi**	**- Chairman**
2.	Ms R. Padmaja	- Member
3.	Mr J. Pavan Sai	- Member
4.	Mr N.P Gangadhar	- Member

The members are requested to extend their support and cooperation in organizing the meeting of the Board of Studies.

PRINCIPAL

PRINCIPAL
Sreenivasa Institute of Technology
and Management Studies
(AUTONOMOUS)
CHITTOOR - 517127.

Copy to:-

1. Controller of Examinations
2. All the members

6th Board of studies Meeting - 08.07.2025

AGENDA

1. Action taken report on Minutes / Resolutions of BOS Meeting held on 14/06/2024

2. Report on implementation of autonomy with respect to **syllabi of R24 – I & II year MCA**

3. Academic calendar for MCA Programme for the Academic year 2025 -2026

4. Approval of Panel of question paper setters and examiners.

5. Report on Teaching, learning and Evaluation practices

6. Report on Research Activities.

7. Report on Faculty Development Program

8. Report on Student Development Activities.

9. Report on Extension / Association Activities.

10. Any other item.

Chairman, BOS in MCA

Minutes of the Board of Studies Meeting held on 08th July 2025 at 3:00 PM

The **6th** Board of Studies Meeting of MCA Department was held on 08.07.2025 online via Google Meet at 3:00 PM.

Members Present:

1	**Dr.R.Saraswathi**	Associate Professor & HOD, MCA Department, SITAMS, Chittoor	Chairperson
2	**Prof.A.Suresh Babu**	Professor & Director of Academic Audit CSE Department JNTUA, Ananthapuramu.	JNTUA Nominee (Member)
3	**Dr.Ch.Sudhakar**	Professor, CSE, NIT, Warangal	Expert Member-I
4	**Dr.M.Humera Khanam**	Professor & Head Department of CSE S.V.University,Tirupati.	Expert Member-II
5	**Mr. K. Ramasubba Reddy**	Senior Solutions Architect, Volvo R&D, Bangalore	Industrial Expert (Member)
6	**Mrs.C.Malathi**	Software Engineer, Cognizant, Chennai	Alumni (Member)
7	Ms. R. Padmaja	Asst. Professor MCA Department, SITAMS, Chittoor	Internal Member
8	Mr.J.Pavan Sai	Asst. Professor MCA Department, SITAMS, Chittoor,	Internal Member
9	Mr.N.P Gangadhar	Asst. Professor MCA Department, SITAMS, Chittoor,	Internal Member

1. **Action taken report on minutes /resolutions of BOS Meeting held on 14th June 2024 at 2.30 PM**

   Resolved to ratify Action Taken Report on minutes / resolutions of the BOS meeting held on 14-06-2024 submitted by the Chairperson, BOS (MCA).

2. **Report on implementation of autonomy**

   The Chairperson of the Board of Studies (BOS) presented a report on the implementation of autonomy to the members. The Board congratulated the college authorities on the successful implementation of the SITAMS R24 regulations and syllabus for I & II Year MCA. This was approved in the 5th BOS Meeting held on 14.06.2024.

   The new curriculum under R24 regulation was implemented successfully for I MCA-I Semester and II Semester during the year 2024-25.

   The new curriculum under R24 regulation will be implemented for II MCA-III Semester and IV Semester during the year 2025-26

3. **Academic Calendar for MCA Program for academic year 2025-26**

   Resolved to adopt the Academic Calendar for I & II Year MCA Program for the academic year 2025-26, which was approved by all the members. **(Annexure-I)**

4. **Approval for Panel of Question Paper Setters and Examiners**

   The BOS members accepted the Model Question Paper & List of Question Paper setters and Examiners proposed by the BOS Chairperson (MCA) **(Annexure-II).**

5. **Teaching, Learning and Evaluation Practices**

   The report on Teaching learning and Evaluation Practices was presented to the members that covered the initiatives, timetable, workload, Feedback and remedial classes. **(Annexure – III)**
   The board members accepted and ratified the report.

6. **Research Activities**

   The report on research activities of students and faculty was presented to the members. The report included list of faculty and student publications. **(Annexure – IV)**
   The board members ratified and approved the report.

7. **Faculty Development Activities**

   The faculty development activities, including the number of NPTEL courses completed by faculty members, were reviewed, and the proposed list of Faculty Development Programs (FDPs) for the academic year 2024–25 was approved. **(Annexure – V)**

8. **Student Development Activities**

   The department organized guest lectures, workshop on hands on training and support activities for students and the details were presented to the board. The academic planner for

the year 2025-26 was also presented for approval **(Annexure – VI)**

9. Extension / Association Activities.

The Chairman of the Board of Studies highlighted that the department actively promotes extension activities such as Sports and NSS. Additionally, the department conducts various programs through its Department Association Activities, 'Tech Thinkers' The report on these extension and association activities was presented to the board **(Annexure – VII)**.

The board reviewed, ratified, and approved the report.

10. Any other

1) Recommended to organize a series of hands-on workshops that cover the full spectrum of cloud computing, starting with fundamental concepts and progressing to more advanced topics like cloud-native development and DevOps.

2) To upskill their technical abilities, the Board of Studies members suggested students make greater use of online learning resources, including Udemy and Pluralsight

3) The department will continue to encourage students to take NPTEL courses.

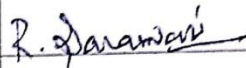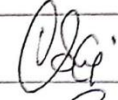The BoS Chairman thanked all the members for the presence and valuable suggestions

Chairman, BOS in MCA

SREENIVASA INSTITUTE OF TECHNOLOGY AND MANAGEMENT STUDIES
(AUTONOMOUS)
MCA Department

S.No.	Name of the Member	Designation	Signature
1	Dr.R.Saraswathi	Chair person	R. Saraswati
2	Prof.A.SureshBabu	External Member (JNTUA, Nominee	Online
3	Dr.Ch.Sudhakar	External Member (Academics)	Online
4	Dr.M.HumeraKhanam	External Member (Academics)	Online
5	Mr. K. Ramasubba Reddy	External Member (Industry)	Online
6	Mrs.C.Malathi	External Member (Alumni)	Online
7	Ms. R. Padmaja	Internal Member	Online
8	Mr.J.PavanSai	Internal Member	
9	Mr.N.P. Gangadhar	Internal Member	

Participation of BOS Members through Virtual Mode (2025-26)

mca hod <hodmca@sitams.org>

Minutes of the Bos Meeting Approval - Reg.

7 messages

mca hod <hodmca@sitams.org>   Tue, Jul 8, 2025 at 5:03 PM
To: "Dr. A. Suresh Babu" <sureshalladi.cse@jntua.ac.in>, Sudhakar Ch <chapram@nitw.ac.in>, "Dr.M.Humera khanam"
<humera.svec@gmail.com>, Rama Subba Reddy Kalluri <deet0225@gmail.com>, chala malathi
<chalamalathi@gmail.com>

Respected Sir/Madam
Please find the attachment for the Minutes of the BOS Meeting held on 08.07.2025 at 3:00 pm. Kindly send your
approval for the same through your reply mail.

Thanks & Regards

Dr. R.Saraswathi
Associate Professor & HOD
MCA Department
SITAMS
Chittoor

📄 **BOS-Minutes of Meetings 2025 MCA.pdf**
2821K

Dr.M.Humera khanam <humera.svec@gmail.com>   Tue, Jul 8, 2025 at 6:36 PM
To: mca hod <hodmca@sitams.org>

Sir/Madam
Approved.
Thank you
Dr.M.Humera Khanam
Professor &HOD
Department of CSE
S V University College of Engineering
S V University
Tirupati-517502
Andhra Pradesh
[Quoted text hidden]

Rama Kalluri <deet0225@gmail.com>   Tue, Jul 8, 2025 at 7:10 PM
To: mca hod <hodmca@sitams.org>

Hello Madam,

It is approved from my side.

Thanks
Ram
[Quoted text hidden]

---

chala malathi <chalamalathi@gmail.com>   Tue, Jul 8, 2025 at 11:16 PM
To: mca hod <hodmca@sitams.org>
Cc: "Dr. A. Suresh Babu" <sureshalladi.cse@jntua.ac.in>, Sudhakar Ch <chapram@nitw.ac.in>, "Dr.M.Humera khanam"
<humera.svec@gmail.com>, Rama Subba Reddy Kalluri <deet0225@gmail.com>

Approved my end.

Thanks & Regards

Malathi C.

On Tue, 8 Jul 2025, 5:03 pm mca hod, <hodmca@sitams.org> wrote:
[Quoted text hidden]

Sudhakar Ch <chapram@nitw.ac.in>   Wed, Jul 9, 2025 at 4:01 AM
To: mca hod <hodmca@sitams.org>

Respected madam,

BoS meeting minutes are approved.
Thank you madam,
--
Prof. Chapram Sudhakar
Professor, Department of CSE,
National Institute of Technology,
Warangal - 506 004
Telangana, INDIA
email: chapram@nitw.ac.in; sudhakarchapram@gmail.com; sudhakarchapram@yahoo.co.in;
Phone: 0870-2462731 (O), 9440647945 (M)

[Quoted text hidden]

---

mca hod <hodmca@sitams.org>   Thu, Jul 10, 2025 at 10:56 AM
To: "Dr. A. Suresh Babu" <sureshalladi.cse@jntua.ac.in>

Thanks & Regards

Dr. R.Saraswathi
Associate Professor & HOD
MCA Department
SITAMS
Chittoor

INSTITUTE VISION
Toemerge as a Center of Excellence for Learning and Research in the domains of Engineering, Computing and Management.
INSTITUTE MISSION
IM1: Provide congenial academic ambience with state-of-art resources for learning and research.
IM2: Ignite the students to acquire self-reliance in the latest technologies.
IM3: Unleash and encourage the innate potential and creativity of students.
IM4: Inculcate confidence to face and experience new challenges.
IM5: Foster enterprising spirit among students.
IM6: Work collaboratively with Technical Institutes / Universities / Industries of National, International repute.

25 YEARS
EXCELLENCE

[Quoted text hidden]

Dr. A. Suresh Babu <sureshalladi.cse@jntua.ac.in>   Thu, Jul 10, 2025 at 10:59 AM
To: mca hod <hodmca@sitams.org>

Approved the minutes.

Prof. A Sureshbabu
Department of Computer Science and Engineering
JNTUA College of Engineering
Anantapuramu
Andhara Pradesh
Cell: 9440388093

[Quoted text hidden]