



SREENIVASA INSTITUTE OF TECHNOLOGY AND MANAGEMENT STUDIES
[SITAMS]

AUTONOMOUS – Accredited by NBA (CSE, ECE, EEE)

Approved by AICTE, New Delhi & Permanently Affiliated to JNTUA, Ananthapuramu
Dr.D.K.Audikesavulu Marg, Bangalore-Tirupati Bye-Pass Road Murukambattu, Chittoor, Andra Pradesh-517127

Date: 06/08/2024

CIRCULAR

Sub: SITAMS – Industry Institute Interaction Cell is going to be conducted First meeting on 07-08-2004 – Information Communicated – Regarding

All the Industry Institute Interaction Cell members are requested to attend the second meeting to be held on 07-08-2004 at 4.00pm in the conference hall to discuss about the following agenda items for the academic year 2024-25.

Agenda:

1. Scheduling Industrial visits for students
2. Interaction with Industrial experts
3. Collaboration with organization
4. Student Internships
5. Conduct seminars/webinars/workshops to bridge the gap between Industry and Academia.


Principal

Copy to

All the HODs
All the committee members
IQAC
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Date: 08/08/2024

Minutes of First Meeting held on 07-08-2024

Venue: Conference Hall

Time : 4:00 PM

The Industry Institute Interaction Cell members have met in the conference hall and discussed about the following points.

Agenda:

1. Committee has proposed to arrange frequent Industrial visits for student to give exposure to work culture, new technologies in domain. So that they can understand industry requirements.
2. Committee has decided to invite experts from industries to interact with present students to guide and share their experiences.
3. The Committee members planned to increase collaborations with various industries by signing MOU's with them.
4. Committee members discussed internships have become an essential way to help candidates make themselves stand out and motivate the students to register in various companies and complete the internships.
5. Committee has discussed and planned to conduct seminars/webinars/workshops to bridge the gap between Industry and Academia and thus providing the Industrial and practical knowledge to the students on recent trends in Industries.

The following members attended the meeting,

S.No	Name of the Member	Roles of the Committee	Signature
1	Dr.S.Sugumaran	Coordinator	
2	Dr.Jyoshna.C	Addl. Coordinator	
3	Ms. Sudha Rani	Member – CE	
4	Mr. R.Satheesh	Member – Mech	
5.	Dr.V.Maheswari	Member – EEE	
6	Ms. M. Padma	Member – ECE	
7	Dr. Sakthi Gokul Rajan	Member – CSE	
8	Dr.Subrata Chowdhury	Member – CSM	
9	Mr.L.Vijayakumar	Member – CAI	
10	Ms. A. Revathi	Member – CDS	
11	Ms. K R Raghavi	Member – H&S	
12	Mr S L Sai Venkat	Member – MBA	
13	Dr. R Saraswathi	Member – MCA	

Principal



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Date: 28/11/2024

CIRCULAR

Sub: SITAMS – Industry Institute Interaction Cell is going to be conducted Second meeting on 29-11-2024 – Regarding

All the Industry Institute Interaction Cell members and Department Project Coordinators are requested to attend the second meeting to be held on 29-11-2024 at 4.00pm in the conference hall to discuss about the following agenda items for the academic year 2024-25.

Agenda:

1. Student Internships and Project.
2. Scheduling Industrial visits for students
3. Interaction with Industrial experts
4. Collaboration with organization
5. Conduct seminars/webinars/workshops to bridge the gap between Industry and Academia.

Principal

Copy to

All the HODs
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The following members have to attend the meeting:

S.No	Name of the Member	Roles of the Committee	Signature
1	Dr.S.Sugumaran	Coordinator	<i>[Signature]</i>
2	Dr. Jyoshna C	Addl. Coordinator	<i>[Signature]</i>
3	Ms. Sudha Rani	Member – CE	<i>[Signature]</i>
4	Mr. R.Satheesh	Member – Mech	<i>[Signature]</i>
5.	Dr.V.Maheswari	Member – EEE	<i>[Signature]</i>
6	Ms. M. Padma	Member – ECE	<i>[Signature]</i>
7	Dr. Sakthi Gokul Rajan	Member – CSE	<i>[Signature]</i>
8	Dr.Subrata Chowdhury	Member – CSM	<i>[Signature]</i>
9	Mr.L.Vijayakumar	Member – CAI	<i>[Signature]</i>
10	Ms. A. Revathi	Member – CDS	<i>[Signature]</i>
11	Ms. K R Raghavi	Member – H&S	<i>[Signature]</i>
12	Mr S L Sai Venkat	Member – MBA	<i>[Signature]</i>
13	Dr. R Saraswathi	Member – MCA	<i>[Signature]</i>
14	Mrs.K.Sumalatha	Project Coordinator – CE	<i>[Signature]</i>
15	Mrs.K.Santosh Priya	Project Coordinator – Mech	<i>[Signature]</i>
16	Ms.P.Roja	Project Coordinator – EEE	<i>[Signature]</i>
17	Mr. S. Ashmad	Project Coordinator - ECE	<i>[Signature]</i>
18	Mr.A.Venkatesan	Project Coordinator – CSE	<i>[Signature]</i>
19	Mr.M.Madhavan	Project Coordinator – CSM	<i>[Signature]</i>
20	Mr.L. VijayaKumar	Project Coordinator - CAI	<i>[Signature]</i>
21	Dr.R.Karunia Krishnapriya	Project Coordinator - CDS	<i>[Signature]</i>
22	Dr.R.Saraswathi	Project Coordinator – MCA	<i>[Signature]</i>
23	Mr.S.L.Sai Venkat	Project Coordinator – MBA	<i>[Signature]</i>

Mandatory Internships (R20):

1. Students shall undergo two mandatory summer internships for a minimum of four weeks duration at the end of second and third year of the Program.
2. The internship can be done by the students at Local Industries, Government Organizations, Public Sector Companies, Research Laboratories, Construction agencies, Power Plants and also in software MNCs.
3. A student will be required to submit a summer internship report to the concerned department and appear for an oral presentation before the Department Evaluation Committee nominated by the Principal at the end of the semester for the evaluation of summer internship.
4. The performance of a student in each mandatory summer internships shall be evaluated with a maximum of 100 marks.
5. The report and the oral presentation shall carry 40% and 60% weightage respectively.

Project work and Internships(R20):

1. In the final semester, the student should undergo Internship / Project Work with well defined objectives.
2. Students Project Batch will have maximum of four students comprising the fast and slow learners.
3. Every student shall be required to undertake a Project Work in the Institution / Internship cum Project Work in Local Industries / Government Organizations / Public Sector Companies / Research Laboratories / Construction agencies / Power Plants and also in software MNCs in consultation with Head of the Department and Department Project Evaluation Committee.
4. The Department project evaluation committee continuously monitors and evaluates the progress of the Project Work / Internship cum Project Work by conducting three reviews including abstract review during the project period.
5. During the project review meetings, batch presentation and individual contributions are monitored to assess individual student performance and also team performance.
6. The evaluation of the project is done based on the rubrics designed for that curriculum component.
7. At the end of the semester the candidate shall submit an Internship cum Project completion certificate along with project report on the work carried out during the project work at the industry.
8. A student shall be permitted to submit project report on the work carried out during the project work at the institution/department.
9. The project work submitted to the department shall be evaluated for 100 marks, out of which 30 marks are for internal evaluation and 70 marks for external viva-voce.
10. The internal evaluation shall be made by the Department Project Evaluation Committee, on the basis of three reviews given by each students / batch on the topic of his/her project.
11. The final viva-voce shall be conducted by a committee consisting of HOD, Project Supervisor and an External Examiner nominated by the Principal at the end of the Semester.
12. In case a student fails in viva voce he /she shall reappear as and when supplementary examinations are conducted.
13. The distribution of marks for the Internal assessment and End Semester Examination is given below:

Internal Assessment (30 Marks)			End Semester Examination (70 Marks)		
Review - I	Review - II	Review - III	Supervisor	Internal Examiner	External Examiner
10	10	10	20	25	25