



21.05.2026

**APPLICATIONS INVITED FOR PROVISIONAL CERTIFICATE (PC)
AND CONSOLIDATED MARKS MEMO (CMM)**

**B.TECH (R20) - 2022 - 2026 Regular Entry & 2023-2026 Lateral Entry
MBA (R22) / MCA (R24) / M.Tech (R20) - 2024 - 2026 Batch**

This is to inform all B.Tech, MBA, MCA, and M.Tech students of the **2025-2026 ACADEMIC YEAR** who have successfully completed all course requirements that applications are now invited for the issue of the **Provisional Certificate (PC)** and **Consolidated Marks Memo (CMM)**. Eligible students are required to submit the following documents along with the application:

1. Xerox copy of SSC Marks Memo
2. Xerox copies of Father's and Mother's AADHAAR Cards
3. Recent color passport-size photograph (to be affixed on the PC application)
4. Challan for Rs. 1000/- (towards PC & CMM fee)
5. No Due Certificate from the SITAMS Office
6. Requisition Letter duly recommended by the HOD and Principal

Last Date for Submission of PC Applications to the Examination Section:
05.06.2026

Note:

- i. *Semester-Wise Marks Memos can be collected from the examination section*
- ii. *Applications are available in the Exam Section.*
- iii. *Applications along with the enclosures and fee paid challan to be submitted in the exam section.*
- iv. *The fee to be paid through AXIS BANK, Chittoor Main Branch, SITAMS Examination account No: 922010002222576, IFSC Code: UTIB0000275 through challan.*
- v. *Provisional Certificate will be issued to only the eligible candidates who fulfill the academic requirements.*


Controller of Examinations


Principal

Copy To: -

1. The Chief Executive
2. Copy to all HODs with circulation among the students and display on the notice board.
3. Copy to Computer Centre to upload the same in the college website.